



## Staff Report

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## Yountville Town Council Staff Report

**DATE:** May 13, 2020

**TO:** Mayor and Town Council

**FROM:** Celia King, Finance Director; Steven Rogers, Town Manager

### **TITLE**

Fiscal Year 2020-2021 Budget Workshop #2 General Fund, Special Revenue Funds, Tourist Improvement District Fund, Impact Fee Funds and Debt Service Funds.

### **DISCUSSION/BACKGROUND**

During the February 4, 2020 (budget workshop #1) Town Council meeting, staff presented budget parameters to begin crafting the 2020-21 budget. The Town Council also approved a process to adopt the budget including two workshops scheduled for Wednesday, May 13 from 9:30 a.m. to 12:00 p.m. and Wednesday, May 21 from 9:30 a.m. to 12:00 p.m. (time modified). Staff has prepared the proposed budget for Fiscal Year 2020-21 and will present the full budget via the aforementioned workshops. The purpose of the workshops is for the Town Council to review the proposed budgets, provide feedback or recommended changes, and understand the Town's fiscal health and financial plan.

Budget Workshop #2 will include review and discussion of the following;

All General Fund Departments

Special Revenue Funds:

Public Educational and Government Access Fund 21

Public Art Program Fee Fund 23

Housing Grant Fund 24

Fire Emergency Services Fund 28

CASp Certification and Training Fund 30

Housing Opportunity Fund 70

Measure S Affordable and Workforce Housing Fund 71

Tallent Lane Private Road Benefit District Fund 95

Mesa Court Drainage Benefit District Fund 96

Tourism Improvement District Assessment Fund 22

Impact Fee Funds 41-46

Debt Service Funds 52, 53, 54, and 77

### **ENVIRONMENTAL REVIEW**

N/A

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? N/A

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? Yes

### **STRATEGIC PLAN GOAL**

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Responsible Fiscal Policy:** The Town maintains its fiscal health through policies designed to maximize economic opportunities, manage expenses, and ensure prudent reserves. **Visionary Leadership:** The Town's leadership maintains an open-minded, forward-thinking decision-making process. We value engagement and participation from all members of the community as we work together to create policies and plan for the future.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The budget is the Town Council's financial plan for the fiscal year and is developed with goals and objectives to support outcomes related to the Strategic Plan. The budget provides the financial resources that enable staff to complete the work necessary to support those outcomes.

### **ALTERNATIVES**

N/A

### **RECOMMENDATION**

That the Town Council review the proposed sections covered in of the Budget Workshop #2 and direct staff to proceed with the budget as proposed or recommend changes.