



Staff Report

File #: 19-2273, **Version:** 1

Yountville Town Council Staff Report

DATE: October 1, 2019

TO: Mayor and Town Council

FROM: Celia King, Finance Manager; Steven Rogers, Town Manager

TITLE

Second Reading and Adoption of Ordinance Number 19-487 Amending Title 13 of the Yountville Municipal Code to Comply With SB 998 Mandates, and Adoption of Resolution 19-3583 Approving the Revised Town Water Discontinuation Policy.

DISCUSSION/BACKGROUND

On September 17, 2019 the Town Council unanimously introduced and waived the first reading of Ordinance 19-487. The Ordinance amends Title 13 of the Yountville Municipal Code to comply with SB 998 mandates. SB 998 is a new law as of September 2018, and the Town must implement the legal requirements by February 1, 2020.

The Ordinance is now before the Town Council for second reading and adoption and shall take effect thirty (30) days after the date of adoption.

A copy of the staff report from the September 17 meeting is on file with the Town Clerk and is available on the Town's website at www.townofyountville.com <<http://www.townofyountville.com>> under the Town Council tab for "Agendas, Minutes, Webstreaming."

On September 17, 2019 the Town Council also adopted Resolution 19-3582 adopting a policy for the discontinuation of water services for nonpayment. As staff moved forward with SB 998 implementation, the need for two technical, non-substantive revisions to the policy was discovered. In Section 2 - Late Charge: verbiage regarding notifying the customer of an impending late charge was removed, as the Town is concentrating its focus on the avoidance of water service discontinuation for non-payment rather than alleviating late charges. Also, in Section 6 - Additional Notifications: "60 days after bill issuance" was replaced with "60 days after bill due date" which is a more accurate representation of the delinquency period required by SB 998."

ENVIRONMENTAL REVIEW

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? N/A

Where is it Budgeted? N/A

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes

If yes, Identify Strategic Goal and Objective. **Visionary Leadership:** The Town's leadership maintains an open-minded, forward-thinking decision-making process. We value engagement and participation from all members of the community as we work together to create policies and plan for the future.

Briefly Explain Relationship to Strategic Plan Goal and Objective. Amending the Town Code to ensure consistency with State law demonstrates good leadership.

ALTERNATIVES

Revise the Ordinance and hold another first reading.

Take no action.

Provide different or additional direction to staff.

RECOMMENDATION

Second Reading and Adoption of Ordinance Number 19-487 Amending Title 13 of the Yountville Municipal Code to Comply With SB 998 Mandates, and Adoption of Resolution 19-3583 Approving the Revised Town Water Discontinuation Policy.