



## Staff Report

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### Yountville Town Council Staff Report

**DATE:** October 1, 2019

**TO:** Mayor and Town Council

**FROM:** Steve Rogers, Town Manager- Joe Tagliaboschi, Public Works Director

#### **TITLE**

Consider Adoption of Resolution Number 19-3584 to Approve and Adopt Plans and Specifications for Parking Improvements Establishing Timed Parking Zones and Other Parking Management Improvements in Various Locations in Town.

#### **DISCUSSION/BACKGROUND**

There has been an ongoing parking discussion both formal (as a part of a Condition of Approval for a use permit) or informally between a variety of council members and residents or at Chamber of Commerce meetings. At the request of the Chamber of Commerce, NOYO businesses met with the Town staff to discuss parking concerns in NOYO. This conversation subsequently led to the Town Council holding a Parking Workshop on July 16, 2019. The Town Council continued the discussion at a follow up workshop on August 1, 2019. Participants shared concerns and issues regarding parking and also discussed a number of possible approaches to help improve parking supply, improve the Employee Parking Management program, and other ideas to address "parking issues" and ideas to address potential impacts in our residential/business transition nodes. At the August 1 workshop Town Council voiced a favorable view of some options presented which involved more effective use of the Public Right of Way, and some limited use of Three Hour Parking in the Public Right of Way.

Town staff met after the August 1 Parking Workshop to review the various ideas discussed during both workshops, including those from members of the public, and Town Council. The Parking Ad Hoc Committee met with NOYO businesses who indicated support for the timed parking proposals and more information on possible public private participation for build out of parking on North Washington public-right-of-way. Town staff also made a presentation to the Parks and Recreation Advisory Committee (PRAC) on September 19, 2019 providing an overview of all of the proposed parking related changes with a focus on those in proximity to parks. Commission members voiced no objections to the key elements with understanding that special events, and identified park rentals could be given parking permits allowing more than 3 hours if needed.

Town staff is proposing the following work plan based on Town Council direction and feedback from the August 1, 2019 workshop:

**Short Term Implementation Steps** consisting of the following action: Staff shall move forward immediately with implementing these actions within an estimated 90 to 120 day time period if approved by the Town Council:

**Recover and restore parking in the existing Town public right-of-way at the following locations:**

- North Washington Street adjacent at 6770 and 6674 Washington Street adjacent to Pancha's and Ciccio's.
- South Jefferson Street along the eastern side of Van de Leur Park.

**Implement a 3 Hour Parking Limit project in the following locations:**

As discussed at the August 6, 2019 Council meeting, a three hour parking limit will be implanted in the following areas:

- East side of North Washington Street from Pedroni Street to Madison Street;
- West side of South Washington Street adjacent to Veterans Memorial Park roughly from California Drive to Champagne Drive, and
- The South side of Jackson Street closest to Yountville Community Park.

Maps of the proposed locations are attached to provide an illustration of the areas that will be subject to the three hour parking limits.

Implementation of this program will require installation of appropriate signage to comply with state law, and provide for follow-up enforcement activity as needed. Staff will evaluate possible budget and staff constraints with regard to costs of implementation and enforcement.

As two of the proposed restricted parking time limits are adjacent to Town parks staff took these items to PRAC for a presentation and discussion at their September 19, 2019 meeting. The information was shared/presented at PRAC, no objections to the key elements with understanding that special events, and identified park rentals could have permits allowing more than 3 hours if needed.

**Implement a ban on limo and bus parking on residential streets.**

As noted in the Town Municipal Code 10.28.110 Commercial vehicle parking "No person shall stop, stand or park any commercial vehicles having a manufacturer's gross weight rating of 10,000 pounds or more on any street or portions thereof in a residential district."

Staff will implement the ban on commercial vehicles on the following streets:

- Jefferson Street from Webber to the northern town limits
- Pedroni Street
- Starkey Avenue
- Adams Street,
- Monroe Street
- Webber Avenue between Washington and Yount Street.
- Mulberry Street East of Ivy Court.

Installation of signage at the entry points is required in order for law enforcement to enforce the parking restriction.

**Evaluate other existing Town public right-of-way at the following locations to determine if changes may be made to increase parking supply:**

- Evaluate existing parking and loading zones along Creek Street.
- Evaluate existing parking design on Washington Street in front of the Yountville Community Center to maximize parking capacity.

- Evaluate conversion of Lincoln Street and Grant Street adjacent to Yountville Community Park to a “way traffic configuration” to allow for angled parking on portions of Lincoln Street to increase parking supply. This evaluation includes a requirement that there will be no encroachment into park space.

Maps of the proposed areas are attached to provide an understanding of the public right-of-way areas for installation of the proposed parking improvements.

### **Complete evaluation and identification of designated Ride Share Drop Off locations along Washington Street.**

Staff is working with NVTa staff on how to incorporate existing bus stop locations and to potentially identify other locations to set up this program. Concept location plan would be shared with the business community and law enforcement to get feedback and to modify if necessary. Signage would be required to designate the appropriate “Ride Share Drop Off” Locations along with pavement marking where appropriate. Once the locations are determined an education effort working with the Ride Sharing Services and the local business community in partnership with the Yountville Chamber of Commerce would begin to educate both drivers and users for use of the locations.

Staff recommends Town Council Consider Adoption of Resolution Number 19-XXXX to Approve and Adopt Plans and Specifications for Parking Improvements and Establishing Timed Parking Zones and Other Parking Management Improvements in Various Locations in Town.

### **ENVIRONMENTAL REVIEW**

Categorically Exempt per California Environmental Quality Act (CEQA) Guideline; Class 1, Existing Facilities

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes

Is it Currently Budgeted? Partially

Where is it Budgeted? Public Works Operations budgets

Is it Mandatory or Discretionary? Discretionary

Is there a Staff Resource Impact? Nominal

### **STRATEGIC PLAN GOAL**

Is item Identified in Strategic Plan? Indirectly

If yes, Identify Strategic Goal and Objective. **Visionary Leadership:** The Town's leadership maintains an open-minded, forward-thinking decision-making process. We value engagement and participation from all members of the community as we work together to create policies and plan for the future.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The discussion and plan to find innovative and creative solutions for parking is an ongoing and collaborative experience. These types of solutions are an effort for Council to respond to residents' concerns of parking impacts in various neighborhoods in town.

### **ALTERNATIVES**

Conduct Council discussion on Parking Resolution 19-3584

Receive staff report and direct questions to staff.

Receive Staff Report and offer edits, or additions to Resolution.

Reject Staff Report and provide direction to staff for changes and return at later date.  
Reject Report

**RECOMMENDATION**

Adopt Resolution to Approve and Adopt Plans and Specifications for Parking Improvements Establishing Timed Parking Zones and Other Parking Management Improvements in Various Locations in Town.