

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Meeting Minutes - Final

Tuesday, October 1, 2019

6:00 PM

Town Hall Council Chambers

Town Council

Mayor John Dunbar
Vice Mayor Kerri Dorman
Council Member Margie Mohler
Council Member Marita Dorenbecher
Council Member Jeffrey Durham

1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.

Mayor Dunbar called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: 5 - Mayor John Dunbar, Vice Mayor Kerri Dorman, Council Member Margie Mohler, Council Member Marita Dorenbecher, and Council Member Jeffrey Durham

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Council Member Dorenbecher, seconded by Council Member Durham to Adopt the Agenda. The motion carried by the following vote:

5. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Lloyd Penrod, Yountville resident, commented he would like to make the Council aware of an issue regarding the restroom at Yountville Community Park, and the rumor that the doors were built with automatic door locks. Mr. Penrod commented there is a lot of activity and noise at the restroom at night and he believes it is disturbing to the residents in the area. Mr. Penrod suggested the Town research electronic devices to lock the doors at a reasonable time, such as 10:30 p.m. and suggested perhaps the soon to be remodeled restrooms at the North end of the park can be set up the same way with perhaps a later locking time to encourage limo and bus drivers to park near the cemetery away from residents.

Dee Heizer, Yountville resident and neighbors, would like to start a dialogue about rent stabilization in the senior parks and said they are not asking for rent caps. Ms. Heizer commented that she believes the mobile home parks are privately owned and asked if they are governed by the State mandated ordinances. For example, she says people have said they are protected by AB 1482 which is about to be passed, but says as she reads it mobile homes and manufactured prefabricated homes are not protected. Ms. Heizer further commented that another issue is rental space vacancy and that rent space is arbitrarily increased which makes the base higher for the next senior to come in. In addition, Ms. Heizer has been referred to Civil Code 789 State Guidelines for mobile homes.

6. CONSENT CALENDAR

- A. [19-2273](#) Second Reading and Adoption of Ordinance Number 19-487 Amending Title 13 of the Yountville Municipal Code to Comply With SB 998 Mandates, and Adoption of Resolution 19-3583 Approving the Revised Town Water Discontinuation Policy.

Attachments: [Ordinance](#)
[Resolution](#)
[Town Water Discontinuation Policy showing track changes](#)
[Town Water Discontinuation Policy - Revised](#)

This Ordinance was adopted.

- B.** [19-2311](#) Second Reading and Adoption of Ordinance Number 19-488 adding Chapter 1.26 of Title 1 of the Yountville Municipal Code Regarding Collection of Unpaid Accounts Receivable

Attachments: [Ordinance](#)

This Ordinance was adopted.

- C.** [19-2290](#) NVTID-Yountville Annual Work Plan for Tourism Improvement District Assessment Fund 22 (1015).

Attachments: [2019 Approved Funding](#)

This item was received.

- D.** [19-2181](#) Approve minutes of the regular meeting held September 17, 2019.

Attachments: [Minutes](#)

The Minutes were approved.

Approval of the Consent Agenda

A motion was made by Council Member Mohler, seconded by Council Member Durham to approve the Consent Calendar items. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, and Council Member Durham

7. PRESENTATIONS

- A.** [19-2309](#) Presentation by a Yountville Resident Group Requesting Town Council Consider a Gas Engine Leaf Blower Ban

Steve Rogers, Town Manager, introduced the item.

The following representatives from the Resident's Group presented the above request to Council: Janet Claire Gotch, Doyaline Marchbanks, Penny Proteau, and Sherry Breitigam.

Public Comment Held

The following individuals spoke on the item: Pam Reeves and Seth Tenscher.

Following Town Council discussion, Council directed staff to prepare a draft ordinance to ban gas powered leaf blowers to bring to Council for consideration at a date to be determined.

Town Manager Rogers commented he and the Town Attorney would prepare a working draft of the ordinance and meet with the Resident's Group prior to presenting to the Town Council for consideration.

8. PUBLIC HEARINGS - NONE

9. ADMINISTRATIVE / REGULAR ITEMS

- A. [19-2257](#) PARKING IMPROVEMENT PLANS
Consider Adoption of Resolution Number 19-3584 to Approve and Adopt Plans and Specifications for Parking Improvements Establishing Timed Parking Zones and Other Parking Management Improvements in Various Locations in Town.

Attachments: [Resolution](#)
[Map](#)
[Parking 6754 and 6770 Washington St](#)
[Parking Veterans Memorial Park](#)
[6764 and 6770 Map](#)
[Van De Leur Map](#)
[Lincoln Ave Map](#)
[Community Center Map](#)

Steve Rogers, Town Manager, and Joe Tagliaboschi, Public Works Director, presented staff report.

Public Comment Held

The following individuals spoke on the item: Frank Altamura Jr., Michael Borck, Frank Altamura Senior, Owner of Ciccio's with his two sons, Pam Reeves, and Whitney Diver-McEvoy.

Following Town Council discussion, Council unanimously supported staff recommendations as presented in the staff report and provided direction to staff to modify the resolution to include the recovery of parking located in the existing Town public right-of-way and took the following action.

A motion was made by Council Member Mohler, seconded by Council Member Durham to Adopt the Resolution, as amended, including, but not limited to, the North side of Washington Street (adjacent at 6770 and 6674 Washington Street adjacent to Panchas and Ciccio's) and Van de Leur Park (South Jefferson along the eastern side of Van de Leur Park). The

motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, and Council Member Durham

- B.** [19-2312](#) SB2 PLANNING GRANTS PROGRAM FUNDS
Consider Adoption of Resolution 19-3585 Authorizing Application for, and Receipt of, SB2 Planning Grants Program Funds.

Attachments: [Resolution](#)
[NOFA](#)
[Application](#)

Sandra Liston, Planning Director, presented staff report.

Public Comment - None

Following Town Council discussion, Council took the following action:

A motion was made by Council Member Mohler, seconded by Council Member Durham to Adopt the Resolution. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, and Council Member Durham

- C.** [19-2308](#) PREPAYMENT LOAN AGREEMENT
Consider Adoption of Resolution 19-3586 Approving Partial Prepayment of State Water Resources Control Board Loan Agreement No. 13-802-550, Project No. C-06-7846-110 in the Amount of \$1,152,031 and Resulting FY 2019/20 Budget Adjustment.

Attachments: [Resolution](#)

Steve Rogers, Town Manager, presented staff report.

Public Comment - None

Following Town Council discussion, Council took the following action:

A motion was made by Council Member Durham, seconded by Council Member Mohler to Adopt the Resolution. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, and Council Member Durham

- D.** [19-2310](#) SISTER CITIES INTERNATIONAL
Consider Resolution 19-3587 Authorizing the Town of Yountville to join Sister Cities International; create a Sister City Committee to oversee Sister City relationships and accept invitation of Todos Santos, Baja California Sur to form a sister city relationship between the two

communities.

Attachments: [Resolution](#)
[Todos Santos Letter](#)
[Saucerman Letter](#)

Steve Rogers, Town Manager, presented staff report.

Cindy Saucerman, who brought this request to Council, commented this is the first step in establishing a Sister City relationship and urged Council to consider the resolution. Former Mayor Saucerman stated she is excited to bring good news back to Todos Santos, Baja California Sur.

Public Comment - None

Following Town Council discussion, Council took the following action:

A motion was made by Council Member Dorenbecher, seconded by Vice Mayor Dorman to Adopt the Resolution, as amended changing "shall" to "may" in Resolution Recital 1. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, and Council Member Durham

- E. [19-2248](#) AFFORDABLE AND WORKFORCE HOUSING OVERSIGHT COMMITTEE APPOINTMENTS**
Consider appointment of five (5) individuals, serving staggered terms of office, to the Affordable and Workforce Housing Oversight Committee established by voter approved Measure S.

Attachments: [Eric Knight Application](#)
[Terry Moylan Application](#)
[Hillery Trippe Application](#)
[James Shupe Application](#)
[Patricia Bardesono Application](#)
[Whitney Diver-McEvoy Application](#)
[Richard Board Application](#)
[Board Details](#)
[Notice of Vacancy](#)

Michelle Dahme, Town Clerk, presented staff report.

Public Comment - None

The Town Council took the following action:

A motion was made by Vice Mayor Dorman, seconded by Council Member Dorenbecher to appoint Patricia Bardesono representing lodging, Whitney Diver-McEvoy, representing non-designated business, and

Terry Moylan, Hillery Trippe, and Richard Board representing residents with the terms of office to be determined by lot. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorman, Council Member Mohler, Council Member Dorenbecher, and Council Member Durham

10. STAFF INFORMATIONAL REPORTS

A. [19-2305](#) Vineyard Park Tree Plan Update

Attachments: [Power Point](#)
[Master Plan](#)
[Red Maple](#)
[Big Leaf Maple](#)
[Coastal Live Oak](#)
[Valley Oak](#)
[Strawberry Tree](#)
[Crepe Myrtle](#)

Joe Tagliaboschi, Public Works Director, presented informational report.

11. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

A. Napa Valley Transportation Authority (NVTA) (Dunbar, Dorman, Mohler, Durham)

Vice Mayor Dorman reported on the Authority meeting held on September 18, 2019 and the Transportation Summit held the same day at the CIA at Copia in Napa. Vice Mayor Dorman further reported well over 100 people were in attendance at the Summit, including the NVTA Board Members, and there was a robust question and answer session which included the following topics: shuttle service, biking/bike routes, bus routes/new routes, express bus routes, and how to increase public transportation.

The next NVTA meeting will be held October 23, 2019.

B. Watershed Information and Conservation Council (Dorenbecher/Durham)

Council Member Dorenbecher reported on the WICC meeting.

C. League of California Cities Update (Dunbar, Mohler, Dorenbecher)

Mayor Dunbar reported on the following:

Several Council Members attended the North Bay Division Meeting held September 23, 2019 at Sonoma Raceway and the topic of discussion was the status of the Highway 37 Corridor between Sonoma and Napa Counties.

The Council will be attending the League of California Cities Annual Conference

being held in Long Beach October 16-18, 2019 where Council Member Dorenbecher will be sworn in as the new North Bay Division President, Steve Rogers, Town Manager, will become the first Vice President of the City Manager's Department, and Mayor Dunbar will be sworn in as the League of California Cities President.

D. Reports and Announcements

Council Member Mohler reported on the following:

- Reminded everyone next Wednesday, October 9, 2019, flu shots will be given at the Community Center.
- Upper Valley Waste Management Authority (UVWMA) has an excess of almost \$500,000 in their budget because of all of the waste that came in from the fires in Santa Rosa. UVWMA plans to distribute the funds to the municipalities if they apply for funds and show a nexus (i.e. street sweeping) and suggested Yountville be the first to apply.

Mayor Dunbar commented on the following:

- He along with Council Member Dorenbecher attended the Napa County Climate Action Committee Meeting to set the scope of work.
- Yountville Days is being held Saturday, October 5, 2019, from 11:00 a.m. to 4:00 p.m. with the parade beginning at 11:00 a.m. and other festivities to follow including the chili cook off and live music.
- Napa Valley Unified School District (NVUSD) 7-11 Committee Meeting is being held this evening to move process forward for the Yountville Elementary School and the Mount George Elementary School and the looming closure of both.
- Vice Mayor Dorman commented that there was a discussion to consolidate the Yountville Elementary School with Willow and to provide open enrollment with priorities given for displaced students and siblings.
- Mount George Elementary School would be consolidated with Alta Heights Elementary School.
- October 24, 2019, the NVUSD Board of Trustees will meet to act on the formal recommendation.

Vice Mayor Dorman commented on the following:

- Reported she attended a workshop cosponsored by Catholic Charities and COAD (Community Organizations Active in Disaster) Friday, September 27, 2019, and went as a representative of the Town of Yountville's Emergency AdHoc Committee with a focus to get people motivated to prepare for an emergency.
- Commented rent stabilization meetings were held over the weekend at Bella Vista and Rancho de Napa with a presentation given by the non-profit Vallejo

Mobile Home Coalition and wanted to share with Council based on the public comment made earlier this evening.

Mayor Dunbar commented that he and Vice Mayor Dorman, as members of the Cannabis Standing Committee, will be meeting with staff prior to the next Council Meeting to discuss potential cannabis retail.

Council Member Dorenbecher reminded everyone to mark their calendars for Tuesday, October 29, 2019, when the Ad Hoc Committee for Disaster Preparedness will present a workshop.

12. CLOSED SESSION

- A. [19-2313](#) CONFERENCE WITH LEGAL COUNSEL; INITIATION OF LITIGATION (Gov. Code, § 54956.9, subd. (d)(4).)
Number of Potential Cases: 1

Closed Session Held - No Reportable Action.

13. ADJOURNMENT

Adjourned to the Town Council Regular Meeting Tuesday, November 5, 2019 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

ATTEST:

Michelle Dahme, CMC
Town Clerk

Date Approved: November 5, 2019