



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Meeting Minutes - Final

Town Council

Mayor John Dunbar
Vice Mayor Marita Dorenbecher
Council Member Margie Mohler
Council Member Jeffrey Durham
Council Member Kerri Dorman

Tuesday, May 1, 2018

6:00 PM

Town Hall Council Chambers

1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.

Mayor Dunbar called the regular meeting to order at 6:00 p.m.

2. ROLL CALL

Present: 5 - Mayor John Dunbar, Vice Mayor Marita Dorenbecher, Council Member Margie Mohler, Council Member Jeffrey Durham, and Council Member Kerri Dorman

3. PLEDGE OF ALLEGIANCE

Sergeant John Hallman led the pledge of allegiance.

4. ADOPTION OF AGENDA

Steve Rogers, Town Manager, advised of minor language revision to Consent Calendar Item 7.B. Resolution items 1. c., d., and e.

A motion was made by Council Member Mohler, seconded by Council Member Durham, to Adopt the Agenda including amendments to Consent Calendar Item 7.B. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Durham, and Council Member Dorman

5. PROCLAMATIONS AND RECOGNITIONS

- A.** [18-1592](#) Proclamation recognizing May as Bike Month and May 10 as Bike to Work Day.

Mayor Dunbar presented Proclamation to Napa Bike representative Patrick Band.

- B.** [18-1622](#) Proclamation recognizing May as Mental Health Awareness Month.

Mayor Dunbar presented Proclamation to Rowena Korobkin representing the Napa County Mental Health Board and Frank Smithwater.

- C.** [18-1621](#) Proclamation recognizing May 6 through May 12, 2018 as Municipal

Clerks Week.

Mayor Dunbar presented Proclamation to Michelle Dahme, Town Clerk.

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Clay Gregory, President, Visit Napa Valley, commented on affordable housing and workforce housing and asked Council to consider a 1% Transient Occupancy Tax (TOT) in the form of a special tax. This specific tax would go specifically for workforce housing development which, if all municipalities participate, is estimated to generate \$5 Million on an annual basis. Mr. Gregory requested this item be included on the next Agenda to appoint 1 Council Member and 1 Staff Representative to participate in a work session meeting on May 23, 2018.

7. CONSENT CALENDAR

- A. [18-1669](#) Receive and file Quarterly Investment Report for March 2018.

Attachments: [Quarterly Investment Report](#)

- B. [18-1676](#) Second Reading and Adoption of Ordinance Number 18-472 Amending Chapter 10.28 of Title 10 of the Yountville Municipal Code Regarding Public Parking Spaces and Stopping, Standing, and Parking of Vehicles; and Consider Adoption of Resolution Number 18-3482 Establishing Vehicle Parking Restrictions Pursuant to Chapter 10.28 of the Yountville Municipal Code.

Attachments: [Ordinance](#)
[Resolution Establishing Parking Restrictions](#)
[Resolution Number 17-1339](#)
[Napa County Bail Schedule Report Dated August 18 2016](#)

This Ordinance was adopted.

- C. [18-1603](#) Adopt Resolution Number 18-3484 Awarding the Bid for the Dredging of the Effluent Holding Ponds and Sludge Removal and Disposal (WW-0005), Approving a Construction Contract with Synagro-WWT, Inc. for \$194,870; Directing staff to negotiate with the contractor to value engineer the project up to the \$150,000 budget amount; and Authorizing the Town Manager to execute the Construction Contract, Change Orders and Amendments up to the \$150,000 budget amount.

Attachments: [Resolution](#)
[Notice to Bidders](#)

This Resolution was adopted.

Approval of the Consent Agenda

A motion was made by Council Member Dorman, seconded by Council Member Mohler to approve the Consent Calendar items. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Durham, and Council Member Dorman

8. PRESENTATIONS - NONE

9. PUBLIC HEARINGS - NONE

10. ADMINISTRATIVE / REGULAR ITEMS

A. [18-1672](#) SPORTS COURTS IMPROVEMENTS

Consider Adoption of Resolution Number 18-3483 Awarding the Bid for the Construction of the Sports Courts Improvements at Vineyard Park (PK-0017); Approving a Construction Contract with Vintage Contractors, Inc. for \$295,960; Approving a Budget Adjustment of \$150,000 for a total project budget of \$350,000 for PK-0017; and Authorizing the Town Manager to execute the Construction Contract, Change Orders and Amendments up to the Budget amount.

Attachments: [Resolution](#)

Joe Tagliaboschi, Public Works Director, presented staff report.

Public Comment Held

The following individuals spoke: Verlin Chalmers and Irma David.

Following Town Council discussion, the Council took the following action.

A motion was made by Council Member Dorman, seconded by Council Member Mohler, to Adopt the Resolution. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Durham, and Council Member Dorman

B. [18-1677](#) MUNICIPAL CODE UPDATE

Introduce and Waive First Reading of Ordinance Number 18-471 Amending Chapter 8.05 of Title 8 of the Yountville Municipal Code Regarding Administrative Enforcement.

Attachments: [Ordinance](#)

Gary Bell, Town Attorney, presented staff report.

Public Comment - None

Following Town Council discussion, Council took the following action.

A motion was made by Council Member Mohler, seconded by Vice Mayor Dorenbecher to introduce and waive the reading of the Ordinance. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Durham, and Council Member Dorman

C. [18-1674](#) LETTER OF SUPPORT - NATIONAL EMS MEMORIAL

Discussion and possible direction to authorize the Mayor to sign a letter in support of federal legislation to establish a National Emergency Medical Services (EMS) Memorial.

Attachments: [National EMS Memorial Background Information](#)

Steve Rogers, Town Manager, introduced item and deferred to Council Member Dorman.

David Kamlan, a Paramedic serving on the Board of the National EMS Memorial Foundation and new resident of the Town of Yountville provided additional information regarding the EMS Memorial. Mr. Kamlan thanked Council Member Dorman and Sergeant John Hallman for assisting in his efforts to bring this item to the Town Council for consideration.

Public Comment Held

The following individual spoke on the item: Sergeant John Hallman.

A motion was made by Council Member Dorman, seconded by Vice Mayor Dorenbecher to approve Letter of Support. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Durham, and Council Member Dorman

D. [18-1673](#) SMALL COMMUNITY PROJECTS

Discussion and possible direction regarding the Small Community Projects Ad Hoc Committee Update and request for \$10,000 in funding for Fiscal Year 2018/19 Annual Budget.

Steve Rogers, Town Manager, introduced item and turned over to the Ad Hoc Committee.

Council Member Durham commented that the Small Community Projects idea came from the Envision Yountville Speaker Series where Peter Kageyama spoke on a very personal level about what we might want for our Town. Council Member Durham referenced the following quote from Mr. Kageyama:

"As cities begin thinking of themselves as engaged in a relationship with their citizens, and citizens begin to consider their emotional connections with their places, we open up new possibilities."

The quote was followed by Mr. Kageyama asking "If given \$500 what would you

do to increase the happiness of the Town of Yountville?"

Council Member Durham further commented the Small Community Projects Ad Hoc Committee has been working on identifying the basic concept and structure of the Ad Hoc Committee which will turn into a permanent standing committee, and has been working on the application review and approval process for the program, as identified in the staff report.

Council Member Dorman recommended the Ad Hoc Committee remain an Ad Hoc Committee for the first year cycle.

Public Comment - None

Following Town Council Discussion, Council took the following action:

A motion was made by Council Member Mohler, seconded by Vice Mayor Dorenbecher directing staff to proceed with the Small Community Projects Ad Hoc Committee and authorize including \$10,000 in the proposed Fiscal Year 2018-2019 Budget for discussion during the upcoming Budget Workshop. The motion carried by the following vote:

Aye: 5 - Mayor Dunbar, Vice Mayor Dorenbecher, Council Member Mohler, Council Member Durham, and Council Member Dorman

11. STAFF INFORMATIONAL REPORTS

None

12. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

Agendas and Minutes related to Council Members meeting attendance are maintained separately by the various meeting bodies.

A. Napa County Flood Control & Water Conservation District (Dunbar/Dorenbecher)

No Report

B. Napa Valley Transportation Authority (NVTa) (Dunbar, Dorman, Mohler, Durham)

Council Member Dorman reported on the March and April 2018 Authority meetings.

Council Member Mohler reported Caltrans is repaving Highway 29 from Trancas Street to Mee Lane just south of St. Helena and the work is starting May 1, 2018 and will continue until Fall.

C. Upper Valley Waste Management Authority (Mohler/Dorman)

Council Member Mohler advised she reported on the Authority meeting at the last Council meeting and advised the next NVTa meeting is in two weeks.

D. League of California Cities Legislative Action Days

Mayor Dunbar reported on Legislative Action Days and the State Board of Directors meeting, as follows:

A large group of representatives went to the Capitol to meet with legislators. One of the key issues still being discussed is SB 1 which is the transportation funding bill which has opposition that is gathering signatures to be recalled this year.

Governor Brown stopped by as a guest speaker at the Board of Directors Meeting and spoke for about an hour on a variety of pending bills.

The Board of Directors continued to discuss the four main goals of the League this year which are Public Safety, Pensions and Retirement Benefits, protecting Transportation Funding, and Housing and Homelessness.

Reported there are at least 70 bills related to disasters, whether they be our recent fires, mud slides or other disasters, that are looking for funding from the State.

Updating Support for Propositions 68, 69, and SB 3.

Reported on what he believes is a very dangerous bill called the Tax Fairness and Transparency Act of 2018 (which would require every fee we propose receive a 2/3 vote). For example, it would take a 4/5 vote by our Town Council to increase pool fees.

Commented he is one of three applicants for the League of California Cities Second Vice President seat for the Northern California Division.

E. Reports and Announcements

Vice Mayor Dorenbecher reported on the League of California Cities Revenue and Taxation Policy Committee meeting held in April, as follows:

The Committee predicts that SB 1 will receive enough signatures for it to be on the ballot.

Reported she participated in a business round table discussion to talk about the inequity of sales tax collected by cities regarding items ordered over the internet, and they are trying to reach an agreement with all of the cities that there will be some revenue sharing.

Mayor Dunbar thanked the Parks and Recreation Department, the Public Works Department, the Arts Committee and the volunteers for a Successful Art, Sip and Stroll.

Town Manager Rogers made the following announcements:

Reminded the community on the Council's behalf that on May 5th the Community Wide Yard Sale will be held and on May 12th the Community Wide Clean Up will be held.

Vice Mayor Dorenbecher commented she and Council Member Dorman have had conversations about how to inform the public during an emergency situation and would like to see a townwide workshop held at some point. Vice Mayor Dorenbecher further requested that this item be agendaized for the next meeting and at that meeting consider appointing an ad hoc committee which she and Council Member Dorman volunteered to serve on.

Council Member Dorman commented that the ad hoc committee would be Yountville centric about what Yountville can do to prepare for emergencies and more about how we can communicate after and during an event. The topics would include education, preparation and communication, and not so much on the emergency coordination with the County and the State.

Mayor Dunbar commented the ad hoc committee could organize that type of information and have a representative from the County come and give a presentation to the full Council.

Following Town Council discussion, there was Council consensus to add the requested item to a future Agenda. Town Manager Rogers advised it will be either the May 15th or June 5th Council Agenda.

13. CLOSED SESSION - NONE

14. ADJOURNMENT

Adjourned to the Town Council Budget Workshop Special Meeting Tuesday, May 8, 2018 at 9:30 a.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

ATTEST:

Michelle Dahme, CMC
Town Clerk

Date Approved: May 15, 2018