



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Meeting Minutes - Final

### Yountville Housing Authority

*Chairperson John Dunbar*  
*Vice Chair Marita Dorenbecher*  
*Member Margie Mohler*  
*Member Jeffrey Durham*  
*Member Kerri Dorman*

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Tuesday, March 21, 2017

5:15 PM

Town Hall Council Chambers

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#### Special Meeting

#### 1. CALL TO ORDER; CONVENE SPECIAL MEETING AT 5:15 P.M.

Mayor Dunbar called the special meeting to order at 5:15 p.m.

#### 2. ROLL CALL

Council Member Durham was Absent at Roll Call and arrived during Agenda Item 8.A.

**Present** 3 - Chairperson John Dunbar, Member Margie Mohler, and Member Kerri Dorman

**Absent** 2 - Vice Chair Marita Dorenbecher, and Member Jeffrey Durham

#### 3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

#### 4. ADOPTION OF AGENDA

A motion was made by Member Mohler, seconded by Member Dorman to Adopt the Agenda. The motion carried by the following vote:

**Aye:** 3 - Chairperson Dunbar, Member Mohler, and Member Dorman

#### 5. APPROVAL OF MINUTES

**A.** [17-1123](#) Approve minutes of the meeting held January 17, 2017.

**Attachments:** [January 17, 2017 Minutes](#)

A motion was made by Member Mohler, seconded by Member Dorman to approve the minutes. The motion carried by the following vote:

**Aye:** 3 - Chairperson Dunbar, Member Mohler, and Member Dorman

#### 6. PUBLIC COMMENT ON ITEMS NOT ON AGENDA

None

## 7. CONSENT CALENDAR - NONE

## 8. ADMINISTRATIVE / REGULAR ITEMS

**Present** 4 - Chairperson John Dunbar, Member Jeffrey Durham, Member Margie Mohler, and Member Kerri Dorman

**Absent** 1 - Vice Chair Marita Dorenbecher

- A. [17-1083](#) AFFORDABLE HOUSING LOCAL PREFERENCE POLICY  
Discussion and direction regarding resolution amending the Town's Affordable Housing Local Preference Policy.

Attachments: [Proposed Resolution](#)

[Resolution 2387-05](#)

Council Member Durham arrived during Agenda Item 8.A.

Sandra Liston, Planning Director, presented staff report.

*Council Member Dorman disclosed that she spoke with the Town Attorney earlier today on a number of items.*

Public Comment - None

Following Town Council discussion, Council requested that staff modify the Local Preference Policy to include clarification on the minimum number of hours worked in Yountville and the duration of time a person lives in Yountville.

Mayor Dunbar clarified direction to include the minimum number of hours should be greater than 30 hours a week for six consecutive months minimum.

**A motion was made by Member Mohler, seconded by Member Durham to recommend that the Town Council adopt the proposed resolution approving the Town's Affordable Housing Local Preference Policy, as amended above. The motion carried by the following vote:**

- B. [17-1081](#) AFFORDABLE HOUSING LOCATED AT 27 LANDE WAY  
Discussion and direction regarding resolution approving and authorizing the Town Manager to execute agreements related to the sale of the real property located at 27 Lande Way, Yountville.

**Attachments:** [Proposed Resolution](#)[Exhibit "A" Purchase and Sale Agreement](#)[Exhibit "B" Deed of Trust and Assignment of Rents](#)[Exhibit "C" Promissory Note Secured by Deed of Trust](#)[Exhibit "D" Lease Restrictions and Option to Purchase Agreement](#)

Gary Bell, Town Attorney, presented staff report.

Public Comment Held

The following individual spoke on the item: Kathleen Dreesen, Executive Director, Napa Valley Community Housing.

**A motion was made by Member Mohler, seconded by Member Dorman to recommend that the Town Council adopt the resolution approving and authorizing the Town Manager to execute agreements related to the sale of the real property located at 27 Lande Way, Yountville. The motion carried by the following vote:**

**9. STAFF INFORMATIONAL REPORTS**

None

**10. AUTHORITY COMMENTS / REPORTS**

None

**11. ADJOURNMENT**

**Meeting Adjourned.**

ATTEST:

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Steven R. Rogers, Secretary

Date Approved: January 16, 2018