



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Meeting Minutes - Final

### Zoning & Design Review Board

*Kimberly Cook, Chair*  
*Mikael Tigrett, Vice Chair*  
*Barbara Allen, Member*  
*Jarrold Denton, Member*  
*Kerrin Laz, Member*

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Tuesday, March 14, 2017

6:00 PM

Town Hall Council Chambers

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#### 1. CALL TO ORDER

#### 2. ROLL CALL

**Present** 5 - Vice Chair Mikael Tigrett, Chairperson Kimberly Cook, Member Kerrin Laz, Member Barbara Allen, and Member Jarrod Denton

#### 3. PLEDGE OF ALLEGIANCE

#### 4. ADOPTION OF AGENDA

A motion was made by Chairperson Cook, seconded by Vice Chair Tigrett, that the agenda be approved. The motion carried by the following vote:

**Aye:** 5 - Vice Chair Tigrett, Chairperson Cook, Member Laz, Member Allen, and Member Denton

#### 5. APPROVAL OF MINUTES

A motion was made by Chairperson Cook, seconded by Member Allen, that the minutes be approved. The motion carried by the following vote:

**Aye:** 5 - Vice Chair Tigrett, Chairperson Cook, Member Laz, Member Allen, and Member Denton

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#### 6. PUBLIC COMMENT ON ITEMS NOT ON AGENDA

No Comments

#### 7. PUBLIC HEARINGS

1888 Heritage: Design Review for terrace extension and landscape renovations

Member Allen recused herself from the hearing discussion and deliberation due to a conflict of interest on this matter and left the room.

Public Hearing held.

Planning Fellow Sawyer presented the staff report.

Board members directed questions to staff.

The following representatives of the applicant spoke on the item:  
Lori Cagwin, Landscape Architect

Public Comment Held

Board members discussed the project

**A motion was made by Member Denton, seconded by Member Tigrett, that the project be approved as presented with the amendment of a guard rail up to the height of the existing sill.**

**Aye:** 4 - Vice Chair Tigrett, Chairperson Cook, Member Laz, and Member Denton

**Recuse:** 1 - Member Allen

6490 Washington: Design Review for exterior modifications including shade structure in front setback; Master Sign Plan Amendment for modified building signage.

Member Allen returned to the meeting

Public Hearing Held

Planning Director Liston Presented the staff report

Board members directed questions to staff

The following representatives of the applicant spoke on the item:  
Gary Finnan, Designer

Public Comment Held

Board members discussed the project

Design: Members Tigrett, Allen, Cook, and Laz approve of the overall design changes. Member Denton has reservations regarding building architecture as well as how other design elements tie into the building.

Encroachment of Trellis: Members Tigrett, Allen, Cook, and Denton are not in support of granting an encroachment exception. Member Laz approves of the Encroachment.

Proposed Signage: Members Tigrett, Allen, Cook, Laz, and Denton are in support of proposed signage but disapprove of uplighting.

Modification of Yountville Municipal Code Sections regarding Second Residential Units

Public Hearing Held

Planning Director Liston presented the staff report

Public Comment Held

Board members directed questions to staff and discussed the draft ordinance

**8. STAFF & BOARD REPORTS**

**9. ADJOURNMENT**

Adjourned to the next regularly scheduled meeting of the ZDRB, April 11, 2017 at 6:00 pm being held in Town Council Chambers located at 6550 Yount Street, Yountville.

Attest: /s/ Curtis Sawyer

Date Approved: April 11, 2017