



# Town of Yountville

6516 Washington Street  
Yountville, CA 94599

## Meeting Minutes

### Yountville Arts Commission

*Kimberly Cook, Chair*  
*Dee Heizer, Commissioner*  
*Jim McDonald, Commissioner*  
*Jessica Penman, Commissioner*  
*Liz Hauer, Commissioner*

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Monday, March 6, 2017

5:00 PM

Community Center Founder's Room

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#### 1. CALL TO ORDER

Chair Cook called the meeting to order at 5:00 p.m.

#### 2. ROLL CALL

**Present** 4 - Chairperson Kimberly Cook, Commissioner Jessica Penman,  
Commissioner Jim Mc Donald, and Commissioner Liz Hauer

**Excused** 1 - Commissioner Dee Heizer

#### 3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held.

#### 4. ADOPTION OF AGENDA

**A motion by Chair Cook; seconded by Commissioner Penman to adopt the agenda was unanimously approved.**

**Aye:** 4 - Chairperson Cook, Commissioner Penman, Commissioner Mc Donald, and Commissioner Hauer

**Excused:** 1 - Commissioner Heizer

#### 5. APPROVAL OF MINUTES

**A motion by Chair Cook; seconded by Commissioner Hauer to approve the minutes from the meeting held on February 7, 2017 was unanimously approved.**

**Aye:** 4 - Chairperson Cook, Commissioner Penman, Commissioner Mc Donald, and Commissioner Hauer

**Excused:** 1 - Commissioner Heizer

[17-1102](#) Approval of Minutes from 2/7/2017 Yountville Arts Commission Meeting

Attachments: [MeetingMinutes07-Feb-2017-03-10-46](#)

## 6. PUBLIC COMMENT ON ITEMS NOT ON AGENDA

Angie Johnson, from the Napa Valley Photographic Society thanked the Commission and staff for supporting the recent show at the Gallery at the Community Center.

## 7. ART FUND REPORT

Director Holland presented the Art Fund Report.

[17-1124](#) January Financial Reports

Attachments: [Jan. '17 Art fund activity.pdf](#)

## 8. ART WALK SUBCOMMITTEE

Chair Cook reported that staff will place the fence that was previously located at Van De Leur park around "Bountiful" to prevent people from touching the sculpture. The MYville app is updated with the current Artwalk Map. Director Holland is finalizing the RFP for the artwalk map redesign. Other items of interest presented include:

- Gordon Huether's new piece will be installed on 3/8/2017, with the reception on 4/1/2017 at 2:00 p.m.
- The Call for Artists for the Veterans Park Sculpture closes on 3/15/2017.

## 9. GALLERY COMMITTEE

Commissioner Penman reported that June Altamura will be showing her work starting in May. The reception will be on May 4, 2017 at 5:30 p.m.

## 10. LITERARY SUBCOMMITTEE

Commissioner McDonald is excited about "Yountville Out Loud" on 5/11/2017 at the soon-to-be-finished Veterans Memorial Park. Management Fellow Preya Nixon will assist with marketing.

**11. MARKETING AND PR SUBCOMMITTEE**

Commissioner Penman discussed the upcoming newsletter to include information about the Artwalk, Art, Sip and Stroll, new pieces and upcoming events.

Commissioner Hauer shared the NapaValleyNow.com website, which lists many art related events in the Valley. We currently post on this site, and it is a great resource.

Director Holland reported that we have received some responses to the "Give" letter that was sent out. She will create a google doc so that the Commission can follow up.

**12. PERFORMING ARTS SUBCOMMITTEE**

None.

**13. ART, SIP & STROLL UPDATE**

Director Holland reported that Art, Sip and Stroll is really coming together! Currently, there are 41 confirmed artists and 7 art walk artists. The next steps are to find volunteers and find more wineries. Advertising has been on-going with a recent ad appearing in the SF Chronicle, and online on social media.

**14. YOUNTVILLE UNDERPASS MURAL UPDATE**

LC Studio Tutto will be starting on 4/20/2017. Director Holland will be working with staff on a calendar for outreach so that the artists are able to work, and be involved with the public throughout the installation process.

**15. STAFF INFORMATIONAL REPORTS**

Town Manager Steve Rogers commented that at some point the Commission can have a joint meeting with the Town Council to update the Council on the Commission's work.

Additionally, Mr. Rogers provided an update on the Town Council's Strategic Plan process and indicated that as part of this process, the Council will hold a public workshop on 4/6/2017 and encouraged the Commission to attend if possible.

**16. COMMISSIONER COMMENTS / REPORTS**

Commissioner Hauer and Commissioner McDonald reported on the Arts Council Napa Valley (ACNV) "State of the Arts" meeting held on 2/28/2017. Commissioner Penman attended as a panelist.

**17. ADJOURNMENT**

**Adjourned to the Yountville Arts Commission Meeting Monday, April 3 2017 at 5:00 p.m. being held in the Community Center Founder's Room located at 6516 Washington Street, Yountville.**

**ATTEST:**

**/s/ Samantha Holland**

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**Samantha Holland  
Parks and Recreation Director**

**Date Approved: 4/3/2017**