



# Town of Yountville

6550 Yount Street  
Yountville, CA 94599

## Meeting Minutes - Final

### Town Council

*Mayor John Dunbar*  
*Vice Mayor Marita Dorenbecher*  
*Council Member Margie Mohler*  
*Council Member Jeffrey Durham*  
*Council Member Kerri Dorman*

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Tuesday, March 7, 2017

6:00 PM

Town Hall Council Chambers

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#### 1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.

Mayor Dunbar called the regular meeting to order at 6:00 p.m.

#### 2. ROLL CALL

**Present:** 5 - Mayor John Dunbar, Vice Mayor Marita Dorenbecher, Council Member Margie Mohler, Council Member Jeffrey Durham, and Council Member Kerri Dorman

#### 3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

#### 4. ADOPTION OF AGENDA

**A motion was made by Council Member Durham, seconded by Council Member Mohler to Adopt the Agenda. The motion carried by the following vote:**

**Aye:** 5 - Mayor Dunbar, Council Member Mohler, Vice Mayor Dorenbecher, Council Member Durham, and Council Member Dorman

#### 5. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Pam Reeves commented she was reading the Sustainability Report and really applauded the staff and Council for creating such a document and having a blueprint on where to go with our footprint. Ms. Reeves would like to know if the Council could extend the research a bit to look into what our chemical footprint is in town as far as what kinds of chemicals people use to spray on things. Ms. Reeves further commented that she and a lot of her neighbors are very concerned about what is allowed and what we, as a community, would like to allow as far as chemicals go in the community. Ms. Reeves would also like to know what chemicals the Town uses and to possibly have a discussion about what should and should not be used as a community and the potential alternatives.

Steve Rogers, Town Manager, responded the Parks & Recreation Commission periodically reviews what chemicals are used in Town parks. Town Manager Rogers also commented in order to address the broader questions about

extending the Sustainability Report to address the chemical footprint, he would need to meet with Ms. Reeves to have a better understanding of what her expectation is. Town Manager Rogers further commented that staff certainly can communicate to the public what chemicals the Town uses and suggested, if Council concurs, that he could bring this topic back for a future presentation.

Mayor Dunbar concurred with the Town Manager's suggestion and would like this item scheduled for a future presentation.

Samantha Holland, Parks and Recreation Director, commented the Town's website, under Public Works and Parks, provides the Town's Integrated Pest Management Program <http://townofyountville.com/home/showdocument?id=2126> which outlines the Town's current policy on how pesticides are used in our community areas.

## 6. CONSENT CALENDAR

- A. [17-1069](#) Approve minutes of the meeting held February 21, 2017.

Attachments: [February 21, 2017 Minutes](#)

**The Minutes were approved, as amended.**

Approval of the Consent Agenda

**A motion was made by Council Member Mohler, seconded by Council Member Dorman to approve the consent calendar items. The motion carried by the following vote:**

**Aye:** 5 - Mayor Dunbar, Council Member Mohler, Vice Mayor Dorenbecher, Council Member Durham, and Council Member Dorman

## 7. PRESENTATIONS

- A. [17-1086](#) Presentation of the Yountville Arts Commission Annual Report.

Samantha Holland, Parks & Recreation Director, introduced Kim Cook, Chair of the Yountville Arts Commission, and acknowledged fellow Art Commissioners in attendance (Liz Hauer, Jessica Penman, and Jim McDonald).

Chair Cook presented Annual Report.

- B. [17-1087](#) Presentation of the Parks & Recreation Advisory Commission Annual Report.

Samantha Holland, Parks & Recreation Director, introduced Sandra Fagan, Chair of the Parks & Recreation Advisory Commission.

Chair Fagan presented Annual Report.

## 8. PUBLIC HEARINGS - NONE

## 9. ADMINISTRATIVE / REGULAR ITEMS

- A. [17-1121](#) HOUSING ELEMENT PROGRESS REPORT  
Consider Adoption of Resolution Number 17-3394 Approving and authorizing staff to submit the 2016 Housing Element Progress Report to the State of California Department of Housing and Community Development (HCD).

**Attachments:** [Resolution](#)  
[2016 Annual Report](#)

Sandra Liston, Planning Director, presented staff report.

Public Comment - None

**A motion was made by Council Member Dorman, seconded by Council Member Mohler to adopt the Resolution. The motion carried by the following vote:**

**Aye:** 5 - Mayor Dunbar, Council Member Mohler, Vice Mayor Dorenbecher, Council Member Durham, and Council Member Dorman

## 10. STAFF INFORMATIONAL REPORTS

- A. [16-854](#) Update on the Town of Yountville Community Foundation.

Gary Bell, Town Attorney, advised that the process is to convert the Town of Yountville School Foundation to the Town of Yountville Community Foundation which has involved two State Agencies and has taken a bit of time.

Town Attorney Bell commented the changes to the bylaws include the following:

- Changing the name to the Yountville Community Foundation.
- Specific Purpose of the Trust is now changed from supporting the Yountville Elementary School to promoting and raising funds to support community-based programs to benefit the residents of the Town of Yountville.
- All assets held by the Foundation prior to the amendment must be handed over to the Yountville Elementary School because that was the purpose they were originally raised for.

After the Town receives the final sign off from the Secretary of State, the newly formed Community Foundation can begin operating and raising funds.

Steve Rogers, Town Manager, advised the Town would then pick up the recruitment process for members to serve on the Community Foundation noting there are already several applications from interested people.

Town Manager Rogers advised Council he would resend the Community Foundation Bylaws to the Council for a refresher.

Public Comment Held

The following individual spoke on the item: Karla Reyff.

## 11. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

**Agendas and Minutes related to Council Members meeting attendance are maintained separately by the various meeting bodies.**

### A. Napa County Flood Control & Water Conservation District (Dunbar/Dorenbecher)

Mayor Dunbar reported the District meeting was cancelled due to lack of business.

### B. Napa Valley Transportation Authority (NVTA) (Dunbar, Dorman, Mohler, Durham)

Mayor Dunbar reported the Authority will meet next week in a retreat format.

### C. Upper Valley Waste Management Authority (Mohler/Durham)

Council Member Mohler reported on Authority meeting held February 27, 2017 and advised of cost reduction for an additional blue or green can which went from \$58 down to \$20.

### D. Reports and Announcements

Vice Mayor Dorenbecher reported she attended the Napa County Watershed Information and Conservation Council meeting where they received a presentation on the County of Napa's Climate Action Plan.

Council Member Dorman gave a second-hand report on the Napa County Gang and Youth Violence Commission meeting noting there was a communication error with all email correspondence regarding the meeting going to Mayor Dunbar and advised this will be corrected and all communications will be directed to her for future meetings. Council Member Dorman further commented the Commission is going to be renamed the Napa County Youth Opportunities Commission and she will be meeting with Alfredo Pedroza, Chair, Napa County Board of Supervisors, next week to be brought up to speed on the Commission's activities.

Mayor Dunbar reported on the following:

Provided update on the Yountville Elementary School (YES) subcommittee progress and advised there is a marketing sub, subcommittee working on contacting potential partners that could provide revenue generating opportunities on the elementary school campus.

Discussed the Yountville Community Foundation and how the Yountville School Foundation had been a funding source in support of the School District. The concept has come back up for further discussion by the subcommittee about whether or not that format is an option going forward to help with the financial needs of the District as it relates to YES. Mayor Dunbar asked Director Holland for additional information.

Director Holland reported it is a work-in-progress and believes it is the April 14,

2017 Napa Valley Unified School District Board meeting where an update will be given on the progress of the subcommittee and to let them know how it is moving forward. The outcome will be a list of potential ways of increasing enrollment and better utilizing the facility with hopefully some direction coming from the Board on the goals that the subcommittee will be striving for.

Acknowledged The Little Hoover Commission, a Governor Brown Advisory Commission, has released its report related to all of the California Veterans Homes and the plans that they are considering for modernization of facilities and services at the Yountville Veterans Home. Mayor Dunbar further commented that he and staff will continue to have dialogue with CalVet to see what they have in mind for the Yountville campus.

Read Dr. Seuss' *"The Cat in the Hat Comes Back"* to kindergartners at Yountville Elementary School as part of the Read Across America Campaign.

Reminded everyone that "Yountville Live", which includes Taste of Yountville, is coming up March 16-19, 2017, and tickets are available at [YountvilleLive.com](http://YountvilleLive.com).

Attended the League of California Cities Statewide Executive Board Retreat in Lodi where the following items were discussed:

- Immigration and Sanctuary Cities and the status of certain cities noting there is no clear definition of what a sanctuary city is, and what it does or does not do.

- California Public Employee Retirement System (CalPERS) pension situation for many cities which is dire at best. The quote that got everyone's attention was "There are many cities in the State of California that are already bankrupt" and they don't know it yet because of long-term pension commitments and financial obligations that they have not saved for. Thankfully, the Town of Yountville is not in that situation and Council just discussed this topic at their Strategic Planning Retreat.

Continues to work with Alfredo Pedroza, Chair, Napa County Board of Supervisors, and the other Mayors on a draft proclamation about immigration policies largely in support of the immigration population in Napa County. Mayor Dunbar will be bringing the draft proclamation to Council for review once the final working draft is written.

Attended the Local Agency Formation Commission of Napa County (LAFCO) meeting on March 6, 2017, along with Council Member Mohler and Town Manager Rogers. LAFCO members discussed what their roles and responsibilities are and what their strategic goals are going forward. Mayor Dunbar further commented he is looking forward to returning to LAFCO to see the status of the Town's Sphere of Influence (SOI) adjustment request and Municipal Services Review scheduled in early April.

Council Member Durham reported on the following:

- Envision Yountville Meeting is being held Thursday, March 9, 2017 at 6:00 p.m. at the Community Center with the main topic being transportation.

- Attended his first Strategic Plan Meeting with Council and town staff and learned a lot and is excited that now on Thursday, April 6, 2017 from 2:00 p.m. to 4:00 p.m. or 6:00 p.m. to 8:00 p.m. at the Community Center the Town community gets to participate and give their feedback on the Strategic Plan. Council Member Durham commented that on Friday April 7, 2017 at 9:00 a.m. in Town Council Chambers the business community will have an opportunity to give their input and feedback on the Strategic Plan. Council Member Durham further commented he encouraged everyone to attend.

Mayor Dunbar advised as a Council we have decided not to attend the Strategic Planning community meetings to allow for a very candid and direct communication with residents and staff. Council is looking forward to hearing all of the feedback the community provides.

## 12. CLOSED SESSION

### A. [17-1108](#) PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code Section 54957.6)

Title: Town Manager

Public Comment - None

Closed Session Held - No Report

## 13. ADJOURNMENT

Adjourned to the Town Council Regular Meeting Tuesday, March 21, 2017 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

ATTEST:

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Michelle Dahme  
Town Clerk

Date Approved: March 21, 2017