

# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



*Town of Yountville*

*"The Heart of the Napa Valley"*

## Meeting Agenda - Final

Tuesday, January 7, 2020

6:00 PM

Town Hall Council Chambers

### Town Council

*Mayor John Dunbar*  
*Vice Mayor Kerri Dorman*  
*Council Member Margie Mohler*  
*Council Member Marita Dorenbecher*  
*Council Member Jeffrey Durham*

1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADOPTION OF AGENDA
5. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Individuals will be limited to a five-minute presentation. No action will be taken by the Council as a result of any item presented at this time.

6. CONSENT CALENDAR

- A. [19-2303](#) Receive and file Monthly Financial Report for November 2019.
- Attachments:* [Monthly Financial Report](#)
- B. [19-2254](#) Adopt Resolution Number 20-3961 Authorizing the filing of a Notice of Completion and Accepting the work for the Construction of the Stationary Emergency Generator for the Community Hall (CF-0015) performed by James Day Construction, Inc. DBA Coastal Mountain Electric for \$149,161.
- Attachments:* [Resolution](#)  
[Notice of Completion](#)
- C. [19-2340](#) Adopt Resolution Number 20-3962 Approving the Plans and Specifications for the 2020 Oak Circle Rehabilitation Project (MT-3020) and authorizing staff to solicit bids for the project.
- Attachments:* [Resolution](#)  
[Bid Specifications](#)  
[Plans](#)
- D. [19-2380](#) Approve minutes of the special and regular meetings held December 3, 2019.
- Attachments:* [December 3, 2019 Special Meeting Minutes](#)  
[December 3, 2019 Regular Meeting Minutes](#)

- E. [19-2375](#) Approve minutes of the special and regular meetings held November 20, and December 4, 2018.

**Attachments:** [November 20, 2018 Special Meeting Minutes](#)  
[November 20, 2018 Regular Meeting Minutes](#)  
[December 4, 2018 Regular Meeting Minutes](#)

- F. [20-2421](#) Approve minutes of the regular meetings held September 15, and October 6, 2015.

**Attachments:** [September 15, 2015 Minutes](#)  
[October 6, 2015 Minutes](#)

## 7. PRESENTATIONS - NONE

## 8. PUBLIC HEARINGS - NONE

## 9. ADMINISTRATIVE / REGULAR ITEMS

- A. [20-2414](#) REQUEST FOR PERMANENT ART SCULPTURE - YOUNTVILLE ELEMENTARY SCHOOL (YES)  
Discussion and direction regarding a Request for Permanent Sculpture Project for the Yountville Art Walk in Recognition of Yountville Elementary School.

- B. [20-2411](#) HOME INVESTMENT PARTNERSHIPS PROGRAM  
Consider Adoption of Resolution Number 20-3963 Authorizing the Submittal of an Application to the California State Department of Housing and Community Development for Funding under the HOME Investment Partnerships Program.

**Attachments:** [Resolution](#)  
[2019 HOME Notice of Funding Availability](#)

- C. [19-2372](#) NAPA COUNTYWIDE BICYCLE PLAN - YOUNTVILLE COMPONENT  
Consider Adoption of Resolution Number 20-3964 Approving the Town of Yountville Component of the Napa Countywide Bicycle Plan.

**Attachments:** [Resolution](#)  
[Napa Countywide Bicycle Plan - Yountville Component](#)  
[Napa Countywide Bicycle Plan](#)

- D. [19-2337](#) FISCAL YEAR END FINANCIAL REPORT 2018/2019  
Consider Adoption of Resolution Number 20-3965 Approving the Year End Financial Report for Fiscal Year 2018/19 and Budget Adjustments Assigning the Available Unassigned Fund Balance in the Fiscal Year 2019/20 Budget.

**Attachments:** [Resolution](#)  
[Year End Financial Report](#)  
[General Fund Reserves](#)

- E. [19-2221](#) TOWN COUNCIL PROTOCOLS UPDATE  
Consider Adoption of Resolution Number 20-3966 Amending and Updating the Town Council Protocols.

**Attachments:** [Resolution](#)  
[Town Council Protocols Draft](#)  
[February 6, 2018 Protocols Staff Report](#)

- F. [20-2415](#) ANNUAL REVIEW OF TOWN COUNCIL APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, COMMISSIONS AND AD HOC SUBCOMMITTEES  
Discussion and possible action regarding Appointment of Town Council Members to various Boards, Committees, Commissions, and Ad Hoc Subcommittees, disbanding Ad Hoc Subcommittees no longer needed, and establishing Standing Committees.

**Attachments:** [Town Council Protocols - Section 7 Committee Appointments Board, Committee, and Commission Overview](#)  
[Roster of Town Council Appointments](#)  
[FPPC Form 806](#)  
[FPPC Regulation 18702.5](#)  
[FPPC Form 806 - 2017](#)

## 10. STAFF INFORMATIONAL REPORTS

- A. [19-2338](#) Capital Improvement Program (CIP) Update for Fiscal Year 2019/2020.

**Attachments:** [CIP Summary Matrix FY 2019-2020](#)  
[CIP Projects Summary FY 2019-2020](#)

## 11. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

- A. Napa County Flood Control & Water Conservation District (Dunbar/Dorman)

- B. Napa Valley Transportation Authority (NVTA) (Dunbar, Dorman, Mohler, Durham)
- C. Upper Valley Waste Management Authority (Mohler/Dorman)
- D. Watershed Information and Conservation Council (WICC)
- E. League of California Cities Update (Dunbar/Mohler/Dorenbecher)
- F. Cannabis Standing Committee (Dunbar/Dorman)
- G. Parking Ad Hoc Committee (Mohler/Durham)
- H. Reports and Announcements

## **12. CLOSED SESSION**

## **13. ADJOURNMENT**

Adjourn to the Town Council Regular Meeting Tuesday, January 21, 2020 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Michelle Dahme

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Michelle Dahme, Town Clerk