

# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



*Town of Yountville*

*"The Heart of the Napa Valley"*

## Meeting Agenda - Final

**Tuesday, August 4, 2020**

**3:00 PM**

**Special Meeting**

**Town Hall Council Chambers**

### **Town Council**

***Mayor John Dunbar***

***Vice Mayor Kerri Dorman***

***Council Member Margie Mohler***

***Council Member Marita Dorenbecher***

***Council Member Jeffrey Durham***

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

1. CALL TO ORDER; CONVENE SPECIAL MEETING - 3:00 P.M.
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADOPTION OF AGENDA
5. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Individuals will be limited to a three-minute presentation. No action will be taken by the Council as a result of any item presented at this time.

[20-2673](#) How to Participate during Public Comment at Town Council Meetings During the COVID-19 Emergency Declaration.

**Attachments:** [Public Comment Participation Instructions](#)

## 6. CONSENT CALENDAR

- A. [20-2649](#) Receive and file Monthly Financial Report for June 2020.

**Attachments:** [Monthly Financial Report](#)

- B. [20-2623](#) Adopt Resolution Number 20-4003 Approving amendments to the Conflict of Interest Code for the Town of Yountville and Rescinding Resolution Number 18-3508.

**Attachments:** [Resolution](#)  
[Conflict of Interest Code](#)

- C. [20-2410](#) Approve request to waive Town Council Protocols Section 8.3.1 Board, Commission, and Committee Recruitment/Appointment and request reappointment of Eric Knight, Pam Zeidell, and Billie Hewitt to the Yountville Community Foundation with the terms of office to commence August 1, 2020 and expire August 1, 2022.

**Attachments:** [Eric Knight Application Redacted](#)  
[Pamela Zeidell Application Redacted](#)  
[Billie Hewitt Application Redacted](#)

- D. [20-2652](#) CalFire Public Safety Quarterly Report.

**Attachments:** [Quarterly Report](#)  
[Presentation](#)

- E. [20-2654](#) Sheriff Public Safety Quarterly Report.

Attachments: [Quarterly Report](#)  
[Presentation](#)

- F. [20-2612](#) Adopt Resolution Number 20-4004 Awarding the bid for the Hopper Creek Path Pedestrian Bridge, Oak Circle to Mission Street, PK-0003, to Schaefer Engineering Inc. for \$258,508.50 and authorizing the Town Manager to execute a construction contract, change orders and amendments up to the maximum PK-0003 budget amount.

Attachments: [Resolution](#)

- G. [20-2621](#) Adopt Resolution Number 20-4005 Approving the Design and Plans for the Washington Park Paving Project (MT-3021) and authorizing staff to solicit bids for the project.

Attachments: [Resolution](#)  
[Plans](#)

- H. [20-2672](#) Adopt Resolution Number 20-4008 Approving an Addendum to the Professional Services Agreement between the Town and Colantuono, Highsmith & Whatley, PC Related to Reimbursement for Qualifying Legal Expenses from the Federal Emergency Management Agency (FEMA).

Attachments: [Resolution](#)  
[Addendum to Yountville Legal Services Agreement](#)

## 7. PRESENTATIONS - NONE

## 8. PUBLIC HEARINGS - NONE

## 9. ADMINISTRATIVE / REGULAR ITEMS

- A. [20-2666](#) EMERGENCY NOTIFICATION SYSTEM AND SUPPORTING INFRASTRUCTURE PRESENTATION  
Discussion and possible direction to Town Council Wi-Fi Ad Hoc Committee and staff regarding proposed Emergency Notification, Video Surveillance, Public Wi-Fi, and Cellular Communication Enhancement Systems presented by Installation by Illumination Technologies.

- B.**     [20-2662](#)     SPORTS COURTS AT VINEYARD PARK SOUND DEADENING  
Adopt Resolution Number 20-4006 Approving a Budget Adjustment for Purchasing and Installing the Sound Deadening Materials for the Sports Courts at Vineyard Park.

**Attachments:**     [Resolution](#)  
                          [Acoustifence Invoice](#)  
                          [Acoustifence - Poinsettia Community Park - Pickleball Court - Carlsbad CA](#)  
                          [Acoustifence - Pickleball Noise Report February 2018](#)  
                          [Acoustifence - Product Data Sheet](#)  
                          [Acoustifence - Reference](#)  
                          [Sun City Grand - Cimarron Pickleball Facility Noise Study](#)  
                          [Public Comment](#)

- C.**     [20-2668](#)     TREE REMOVAL PERMIT REQUEST  
Consider Adoption of Resolution Number 20-4007 Approving the Tree Removal Permit authorizing the removal of five (5) protected trees and requiring either payment of a large in-lieu fee for five (5) trees or the planting of five (5) 24-inch box replacement trees onsite for the property located at 2180 Monroe Street; APN 036-025-003.

**Attachments:**     [Resolution](#)  
                          [Tree Removal Application](#)  
                          [Arborist Report](#)

- D.**     [20-2661](#)     PARKING IMPROVEMENTS NORTH WASHINGTON STREET  
ADJACENT TO YOUNTVILLE COMMUNITY PARK  
Discussion and possible direction to staff regarding proposed design elements for the Parking Improvements on the East side of the Washington Street Right of Way.

**Attachments:**     [Parking - Civil Plans](#)  
                          [Plan View](#)  
                          [Washington Street View \(Looking North\)](#)  
                          [Washington Street View \(Looking South\)](#)  
                          [View from Park \(Looking West\)](#)  
                          [LandscapeSet](#)  
                          [Stone Sample](#)  
                          [Stone and Lagging Sample](#)  
                          [Rutherford Stone Veneer at Napa Valley Lodge](#)  
                          [Landscaping Portfolio](#)  
                          [PRAC Public Comment](#)

- E. [20-2671](#) NAPA COUNTY URGENCY ENFORCEMENT ORDINANCE  
Discussion and possible direction regarding Urgency Enforcement Ordinance of Napa County Board of Supervisors Declaring Violations of Orders of the State or County Health Officer to be Unlawful and a Public Nuisance and Authorizing the Issuance of Administrative Citations.

**Attachments:** [Final Urgency Enforcement Ordinance 7-14-20](#)

## 10. STAFF INFORMATIONAL REPORTS

- A. [20-2626](#) Summer Camp Yville 2020 Programming Update.

**Attachments:** [Summer Camp Yville 2020 Update](#)

- B. [20-2657](#) June 2020 Monthly Financial Report Update.

**Attachments:** [Monthly Financial Report 6-30-20](#)

## 11. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

- A. Napa County Flood Control & Water Conservation District (Dunbar/Dorman)
- B. Napa Valley Transportation Authority (NVTA) (Dunbar, Dorman, Mohler, Durham)
- C. Upper Valley Waste Management Authority (Mohler/Dorman)
- D. LAFCO (Local Agency Formation Commission of Napa County) (Mohler)
- E. League of California Cities (Dunbar, Dorman, Mohler, Dorenbecher)
- F. Council Ad Hoc and Standing Committee Reports (All Council)
- G. Reports and Announcements

## 12. CLOSED SESSION - NONE

## 13. ADJOURNMENT

Adjourn to the Town Council Regular Meeting Tuesday, September 1, 2020 at 6:00 p.m. being held via remote Teleconference.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Michelle Dahme

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Michelle Dahme, Town Clerk