

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Meeting Agenda - Final

Monday, June 17, 2019

4:15 PM

Special Meeting

Town Hall Council Chambers

Town Council

Mayor John Dunbar
Vice Mayor Kerri Dorman
Council Member Margie Mohler
Council Member Marita Dorenbecher
Council Member Jeffrey Durham

1. CALL TO ORDER; CONVENE SPECIAL MEETING - 4:15 P.M.
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADOPTION OF AGENDA
5. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Individuals will be limited to a five-minute presentation. No action will be taken by the Council as a result of any item presented at this time.

6. CONSENT CALENDAR

- A. [18-1910](#) Receive and file Monthly Financial Report for May 2019.

Attachments: [Monthly Financial Report](#)

- B. [19-2130](#) Adopt Resolution Number 19-3562 Authorizing the Town Manager to enter into a Memorandum of Understanding with the City of Napa to participate in Brown and Caldwell's preparation of the Napa Valley Drought Contingency Plan and authorize Yountville's portion of the plan preparation reimbursement to the City of Napa.

Attachments: [Resolution](#)
[Memorandum of Understanding \(MOU\)](#)
[MOU Exhibits A & B](#)
[Cost Share Option](#)
[Yountville Letter of Support](#)

- C. [19-2170](#) Adopt Resolution Number 19-3563 Approving Amendment #4 to Professional Services Agreement 2015-430 with West Yost Associates for the Regulator Pit Relocation Project (WA-0007).

Attachments: [Resolution](#)
[Agreement Amendment 4](#)

7. PRESENTATIONS - NONE
8. PUBLIC HEARINGS - 6:00 P.M.

- A. [19-2174](#) JESSUP CELLARS USE PERMIT AMENDMENT
Consider Adoption of Resolution Number 19-3564 Approving a Use Permit Amendment to extend the closing hour of operation from 6:00 p.m. to 9:00 p.m. for Jessup Cellars located at 6720 and 6740 Washington Street (APN 036-033-013-000).

Attachments: [Resolution](#)
[Project Narrative](#)
[Resolution 18-3470](#)
[Resolution 15-3223](#)
[Resolution 2697-08](#)
[Resolution 2097-03](#)

9. ADMINISTRATIVE / REGULAR ITEMS

- A. [19-2030](#) CAPITAL IMPROVEMENT PROGRAM
Consider Adoption of Resolution Number 19-3565 Approving the Town's Five-Year Capital Improvement Program for Fiscal Years 2019-2020 through 2023-2024. Determine the consistency of the Capital Improvement Program with the General Plan.

Attachments: [Resolution](#)
[FY 2019/20 thru FY 2023/24 CIP Summary](#)
[FY 2019/20 Capital Improvements Projects List](#)
[FY 2019/20 thru FY2023/24 Five-Year Capital Improvements Projects List](#)

- B. [19-2032](#) OPERATING BUDGET FISCAL YEAR 2019-2020
Consider Adoption of Resolution Number 19-3566 Adopting the 2019-20 Operating Budget, Appropriations (Gann) Limit for Fiscal Year 2019-20, Salary Ranges and Existing Fiscal Policies (General Finance Policy, Town Investment Policy, Use of Long-Term Debt Policy, OPEB Trust Investment Policy, Fund Balance Policy, Utility Enterprise Rate Policy, Use of Drought Water Reserve Policy).

Attachments: [Resolution](#)
[Operating Budget Fiscal Year 2019-20](#)

- C. [19-2172](#) ZONING & DESIGN ORDINANCE UPDATE
Update of Zoning and Design Ordinance to make these documents consistent with the goals, policies, and programs of the Yountville General Plan.

- D. [19-2085](#) ZONING & DESIGN REVIEW BOARD APPOINTMENT (ZDRB)
Consider appointment of three (3) individuals to the Zoning & Design Review Board with the terms of office to commence July 21, 2019 and expire July 21, 2022.

Attachments: [Kim Cook - Application Redacted](#)
[Michael Zagorsek - Application Redacted](#)
[Michael Jordan - Application Redacted](#)
[Board Details and Roster](#)
[Notice of Vacancy](#)

- E. [18-1699](#) TOWN COUNCIL PROTOCOLS UPDATE
Discussion and direction regarding regarding review and updates to the Town Council Protocols.

Attachments: [Town Council Protocols Redlined](#)
[February 6, 2018 Protocols Staff Report](#)

10. STAFF INFORMATIONAL REPORTS

11. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

- A. Reports and Announcements

12. CLOSED SESSION - NONE

13. ADJOURNMENT

Adjourn to the Town Council Regular Meeting Tuesday, July 2, 2019 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Michelle Dahme

Michelle Dahme, Town Clerk