

# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



*Town of Yountville*

*"The Heart of the Napa Valley"*

## Meeting Agenda - Final

**Tuesday, December 3, 2019**

**6:00 PM**

**Town Hall Council Chambers**

### **Town Council**

**Mayor John Dunbar**  
**Vice Mayor Kerri Dorman**  
**Council Member Margie Mohler**  
**Council Member Marita Dorenbecher**  
**Council Member Jeffrey Durham**

**1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.****2. ROLL CALL****3. PLEDGE OF ALLEGIANCE****4. ADOPTION OF AGENDA****5. PROCLAMATIONS AND RECOGNITIONS**

- A.     [19-2353](#)     Recognition of Debby Hight for her years of Service as Deputy Director of Public Works with the Town of Yountville.

Attachments:     [Certificate of Appreciation](#)

- B.     [19-2378](#)     Proclamation in recognition of the Yountville Community Center celebrating its 10-year Anniversary.

Attachments:     [Proclamation](#)

**6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**

Individuals will be limited to a five-minute presentation. No action will be taken by the Council as a result of any item presented at this time.

**7. CONSENT CALENDAR**

- A.     [19-2301](#)     Receive and file Monthly Financial Reports for September 2019 and October 2019.

Attachments:     [Monthly Financial Report September 2019](#)  
                          [Monthly Financial Report October 2019](#)

- B.     [19-2388](#)     Second Reading and Adoption of Ordinance Number 19-489 Amending Chapter 17.116 of Title 17 of the Yountville Municipal Code Regarding Accessory Dwelling Units.

Attachments:     [Ordinance](#)

- C.     [19-2389](#)     Second Reading and Adoption of Ordinance Number 19-490 Repealing and Replacing Certain Sections of Yountville Municipal Code Title 15 to Adopt by Reference the 2019 California Building Standards Code.

Attachments:     [Ordinance](#)

- D. [19-2252](#) Adopt Resolution Number 19-3957 Authorizing the filing of a Notice of Completion and Accepting the work for the Pressure Regulator Valve (PRV) performed by D&D Pipelines, Inc. for a total amount of \$228,260.

Attachments: [Resolution](#)  
[Notice of Completion](#)

- E. [19-2371](#) Adopt Resolution Number 19-3958 Adopting the most recent version of the City of Napa Standard Plans and Specifications and the Napa Sanitation District Sanitary Sewer and Recycled Water Standards along with the changes as annexed here. Former versions of the Town of Yountville Standard Drawings and Specifications are hereby voided.

Attachments: [Resolution](#)  
[City of Napa Standards Changed](#)  
[Napa Sanitation Standards Changed](#)

- F. [19-2392](#) Adopt Resolution Number 19-3959 Approving a Professional Services Agreement with West Yost Associates for the Preparation of Plans, Specifications and Estimates (PSE) for the Washington Park Emergency Waterline Reconstruction Project and approval of a budget adjustment of \$80,000 to WA-3020 from the Water Utility Capital Improvements Fund 60-4500.

Attachments: [Resolution](#)

- G. [19-2387](#) Adopt Resolution Number 19-3960 Authorizing the Town Manager to submit application(s) for Per Capita Proposition 68 Grant Funds from the State Department of Parks and Recreation.

Attachments: [Resolution](#)

- H. [19-2391](#) Approve minutes of the regular meeting held November 19, 2019.

Attachments: [November 19, 2019 Minutes](#)

## 8. PRESENTATIONS

- A. [19-2259](#) Presentation of Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ended June 30, 2019 by Ahmed Badawi, CPA Town Auditor.

Attachments: [Comprehensive Annual Financial Report](#)  
[Presentation](#)

## 9. PUBLIC HEARINGS - NONE

**10. ADMINISTRATIVE / REGULAR ITEMS**

- A. [19-2367](#) MUNICIPAL CODE AMENDMENT  
Introduce and Waive the First Reading of Ordinance Number 19-491 Amending Section 9.32.040 of Chapter 9.32 of Title 9 of the Yountville Municipal Code related to Nuisance Ordinances related to banning use of gas powered leaf blowers and disposal of blown material.

Attachments: [Ordinance](#)  
[Ordinance - Tracking](#)

- B. [19-2386](#) PROPOSED CANNABIS ORDINANCE DISCUSSION  
Discussion and possible direction to staff regarding proposed Cannabis Ordinance.

Attachments: [Staff Report from April 2019 Cannabis Workshop](#)  
[Standing Cannabis Committee November 5 Presentation](#)  
[Maps of Potential Cannabis Overlay Zone Locations](#)

- C. [19-2089](#) NAPA COUNTY MOSQUITO ABATEMENT DISTRICT APPOINTMENT - YOUNTVILLE REPRESENTATIVE  
Consider appointment of one (1) individual to represent the Town of Yountville on the Napa County Mosquito Abatement District Board of Trustees with the term of office to commence January 1, 2020 and expire December 31, 2021.

Attachments: [Christopher Ray Application - Redacted](#)  
[Letter from Mosquito Abatement Dated November 5, 2019](#)  
[Notice of Vacancy](#)

**11. STAFF INFORMATIONAL REPORTS**

- A. [19-2307](#) Informational Report Regarding Water Costs for Fiscal Year 2018/2019.

Attachments: [Water Costs Fiscal Year 2018/2019](#)

- B. [19-2338](#) Capital Improvement Program (CIP) Update for Fiscal Year 2019/2020.

Attachments: [CIP Summary Matrix FY 2019-2020](#)  
[CIP Projects Summary FY 2019-2020](#)

**12. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS**

- A. Napa County Flood Control & Water Conservation District (Dunbar/Dorman)

- B. Napa Valley Transportation Authority (NVTa) (Dunbar, Dorman, Mohler, Durham)
- C. Upper Valley Waste Management Authority (Mohler/Dorman)
- D. Watershed Information and Conservation Council (Dorenbecher/Durham)
- E. League of California Cities Update (Dunbar/Mohler/Dorenbecher)
- F. Cannabis Standing Committee (Dunbar/Dorman)
- G. Parking Ad Hoc Committee (Mohler/Durham)
- H. Reports and Announcements

### **13. CLOSED SESSION - NONE**

### **14. ADJOURNMENT**

Adjourn to the Town Council Regular Meeting Tuesday, January 7, 2020 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Michelle Dahme

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Michelle Dahme, Town Clerk