

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Meeting Agenda - Final

Tuesday, August 6, 2019

6:00 PM

Town Hall Council Chambers

Town Council

Mayor John Dunbar
Vice Mayor Kerri Dorman
Council Member Margie Mohler
Council Member Marita Dorenbecher
Council Member Jeffrey Durham

1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.**2. ROLL CALL****3. PLEDGE OF ALLEGIANCE****4. ADOPTION OF AGENDA****5. PROCLAMATIONS AND RECOGNITIONS**

- A. [19-2179](#) Certificates of Appreciation presented to Mikael Tigrett for his service on the Zoning & Design Review Board (ZDRB) and Jake Costa for his service on the Yountville Arts Commission.
- B. [19-2235](#) Presentation of Proclamation to Crush Cancer Napa Valley in recognition of their 9th Annual Fundraiser being held August 10, and 11, 2019 in Yountville.

Attachments: [Proclamation](#)

- C. [19-2234](#) Recognition of the Town, and Finance Department for receiving the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the Town's Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2017-2018.

Attachments: [Certificate of Achievement](#)
[News Release](#)

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Individuals will be limited to a five-minute presentation. No action will be taken by the Council as a result of any item presented at this time.

7. CONSENT CALENDAR

- A. [19-2215](#) Approve request to cancel the September 3, 2019, Town Council Meeting.
- B. [19-2186](#) Adopt Resolution Number 19-3571 Awarding the Bid for the 2019 Microsurfacing Project (MT-3020); Approving a Construction Contract with American Asphalt Repair and Resurfacing Company, Inc. of Hayward, CA; and Authorizing the Town Manager to execute the Construction Contract, Change Orders and Amendments up to the Budget amount.

Attachments: [Resolution](#)

- C. [19-2230](#) Approve minutes of the special and regular meetings held June 4 , 2019.

Attachments: [June 4, 2019 Special Meeting Minutes](#)
[June 4, 2019 Regular Meeting Minutes](#)

- D. [19-2236](#) Approve minutes of the meeting held July 16, 2019.

Attachments: [July 16, 2019 Minutes](#)

8. PRESENTATIONS

- A. [19-2199](#) CalFire Public Safety Quarterly Report.

Attachments: [Quarterly Report](#)
[Presentation](#)

9. PUBLIC HEARINGS - NONE

10. ADMINISTRATIVE / REGULAR ITEMS

- A. [19-2227](#) RESPONSE TO 2018-2019 NAPA COUNTY GRAND JURY REPORT
Discussion and authorization to submit Response letter for the 2018-2019 Napa County Grand Jury Report regarding Napa County Water Quality - It's a Matter of Taste.

Attachments: [Grand Jury Response Letter](#)
[Grand Jury Response Letter Attachments](#)

- B. [19-2226](#) PARKING WORKSHOP FOLLOW UP
Discussion and direction regarding follow-up from July 16, 2019 Parking Workshop.

Attachments: [Parking Discussion Options](#)

- C. [19-2229](#) CANNABIS FOLLOW UP
Discussion and possible action by the Town Council as to whether they wish to move forward with a process to consider the potential development of a regulatory framework to permit a cannabis dispensary to operate within the Town or to continue with the current ban on retail cannabis dispensaries.

Attachments: [Cannabis Staff Report Dated April 16, 2019](#)

- D. [19-2220](#) ZONING ORDINANCE UPDATE PROCESS
Discussion and possible action regarding possible change of scope related to update of Zoning Ordinance and General Plan Policy Implementation and based on discussion results possible Adoption of Resolution Number 19-3572 Approving a Professional Services Agreement (PSA) with O'Rourke & Associates for additional consulting services associated with the update of the Zoning Ordinance and General Plan Policy Implementation in an amount not to exceed \$116,845.

Attachments: [Resolution](#)
[Zoning Code Update Proposal - Original Scope of Work](#)
[Zoning Code Update Proposal - Revised Scope of Work](#)

- E. [19-2087](#) YOUNTVILLE COMMUNITY FOUNDATION APPOINTMENTS
Discussion and possible action to appoint two (2) individuals to the Yountville Community Foundation with one representing the Chamber of Commerce and the other representing the Resident category with the terms of office to commence August 1, 2019 and expire August 1, 2021.

Attachments: [Sandy Fagan Application](#)
[Darlene de Beauclair Application](#)
[Jessica Penman Application](#)
[Hillary Trippr Application](#)
[Vittoria Boscarino Application](#)
[Notice of Vacancy](#)
[Board Details and Roster](#)

- F. [19-2189](#) ZONING & DESIGN REVIEW BOARD APPOINTMENT (ZDRB)
Consider appointment of one (1) individual to the Zoning & Design Review Board with the term of office to commence July 21, 2019 and expire July 21, 2022.

Attachments: [Laurence Kamer Application](#)
[Michael Jordan Application](#)
[Nathaniel Dorn Application](#)
[Notice of Vacancy](#)
[Board Details and Roster](#)

- G.** [19-2221](#) TOWN COUNCIL PROTOCOLS UPDATE
Consider Adoption of Resolution Number 19-3573 Updating the Town Council Protocols.

Attachments: [Resolution](#)
 [Draft Town Council Protocols](#)
 [February 6, 2018 Protocols Staff Report](#)

11. STAFF INFORMATIONAL REPORTS

- A.** [19-2239](#) Update Regarding Second Residential Unit (Accessory Dwelling Unit or “ADU”) Impact Fees and Pending Legislation

Attachments: [Legislative Summary of Pending Bills](#)

12. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

- A. Napa County Flood Control & Water Conservation District (Dunbar/Dorenbecher)
- B. Watershed Information and Conservation Council (Dorenbecher/Durham)
- C. Local Agency Formation Commission of Napa County (Mohler)
- D. League of California Cities Update (Dunbar, Mohler, Dorenbecher)
- E. Reports and Announcements

13. CLOSED SESSION

- A.** [19-2237](#) CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code, § 54956.8.)
Property Address: 2180 Madison Street, Yountville, CA 94599
Town Negotiator: Steven R. Rogers, Town Manager
Negotiating Party: Susan Archer, Managing Broker, BHHS Drysdale Properties
Under Negotiation: Price and Terms of Payment

14. ADJOURNMENT

Adjourned to the Town Council Regular Meeting Tuesday, September 17, 2019 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Eddy Gomez

Eddy Gomez, Management Fellow