

# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



*Town of Yountville*

*"The Heart of the Napa Valley"*

## Meeting Agenda - Final

**Tuesday, August 7, 2018**

**6:00 PM**

**Town Hall Council Chambers**

### **Town Council**

**Mayor John Dunbar**  
**Vice Mayor Marita Dorenbecher**  
**Council Member Margie Mohler**  
**Council Member Jeffrey Durham**  
**Council Member Kerri Dorman**

**1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.****2. ROLL CALL****3. PLEDGE OF ALLEGIANCE****4. ADOPTION OF AGENDA****5. PROCLAMATIONS AND RECOGNITIONS**

- A. [18-1808](#) Presentation of Proclamation recognizing Be Kind Napa Day to be held on Saturday, August 18, 2018, in the Town of Yountville.
- B. [18-1839](#) Recognition of the Town, Finance Director and Finance Department for receiving the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the Town's Comprehensive Annual Financial Report (CAFR) for 2016-2017.

Attachments:      [Certificate of Achievement](#)  
                             [GFOA Notification Letter and News Release](#)

- C. [18-1817](#) Presentation of Retrospective Premium Adjustment Refund to the Town by PARSAC General Manager Joanne Rennie.

**6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**

Individuals will be limited to a five-minute presentation. No action will be taken by the Council as a result of any item presented at this time.

**7. CONSENT CALENDAR**

- A. [18-1760](#) Approve request to cancel the regular Town Council meeting scheduled for September 4, 2018.
- B. [18-1764](#) Receive and file Monthly Financial Report for June 2018.

Attachments:      [Monthly Financial Report](#)

- C. [18-1701](#) Adopt Resolution Number 18-3508 Approving amendments to the Conflict of Interest Code for the Town of Yountville and Rescinding Resolution Number 16-3365.

Attachments:      [Resolution](#)  
                             [Conflict of Interest Code](#)

- D.     [18-1821](#)     Second Reading and Adoption of Ordinance Number 18-474 Amending Yountville Municipal Code Title 17, Chapter 17.116 regarding second floor second residential units (ADUs) and Title 18, Chapter 18.36 regarding building height.

Attachments:     [Ordinance](#)

- E.     [18-1822](#)     Second Reading and Adoption of Ordinance Number 18-475 Amending Chapter 5.24 of Title 5 of the Yountville Municipal Code Regarding Taxicab Permits.

Attachments:     [Ordinance](#)  
                          [Ordinance \(Redline\)](#)

- F.     [18-1823](#)     Second Reading and Adoption of Ordinance Number 18-473 Amending Chapter 17.177 Public Art Program to Clarify Options to Comply with Ordinance Requirements and Timeline for Submittal of Application to Place Art.

Attachments:     [Ordinance](#)  
                          [Ordinance \(Redline\)](#)

- G.     [18-1835](#)     Adopt Resolution Number 18-3505 Authorizing the Town of Yountville to access state and federal level summary criminal history information for employment, licensing, and certification purposes via the live scan fingerprinting service.

Attachments:     [Resolution](#)

- H.     [18-1818](#)     Adopt Resolution Number 18-3506 Approving Amendment No. 11 to the Napa Valley Transportation Authority (NVTA) Joint Power Agreement (JPA) and authorize the Mayor to execute the amended agreement.

Attachments:     [Resolution](#)  
                          [Summary of Revisions](#)  
                          [JPA Amendment No. 11](#)  
                          [JPA Amendment No. 11 \(Redline\)](#)

- I. [18-1807](#) Adopt Resolution Number 18-3507 Awarding and Approving Construction Services Agreement with A-Plus Tree Services, Inc. for On-Call Urban Forest Management Services for the three year period ending Fiscal Year 2021 in an amount not to exceed \$45,000 per fiscal year.

Attachments:     [Resolution](#)  
                          [Construction Services Agreement](#)  
                          [Exhibit B - Cost](#)  
                          [Exhibit C - City of Napa Agreement](#)  
                          [Exhibit D - City of Napa Charges](#)

- J. [18-1840](#) Adopt Resolution Number 18-3512 Approving and Awarding Construction Services Contract with RR Horn to remove and replace Curb, Gutter, Sidewalk and ADA Ramps in various locations in a not to exceed amount of \$45,000.

Attachments:     [Resolution](#)

## 8. PRESENTATIONS - NONE

## 9. PUBLIC HEARINGS

- A.     [18-1825](#)     HOME OCCUPATION USE PERMIT - 6565 YOUNT STREET  
Consider Adoption of Resolution Number 18-3509 Approving a Home Occupation Use Permit for Yount Street Glass to manufacture jewelry, accessories, and art objects within an existing dwelling for the property located at 6565 Yount Street (APN 036-054-016).

**Attachments:**

[Resolution](#)

[Project Narrative](#)

[Torch Owner's Manual](#)

[Kiln Owner's Manual](#)

[Photo - Oxidizing Compressor](#)

[Photo - Oxidizing Compressor](#)

[Photo - Oxidizing Compressor Hose](#)

[Photo - Workroom](#)

[Photo - Workroom](#)

[Photo - Workroom Showing Compressed Oxygen Tank](#)

[Photo - Workroom Showing Torch Workstation](#)

[Photo - Garage Wine Bottle Storage](#)

[Photo - Garage Drill Press](#)

[Photo - Garage Tile Saw and Grinder](#)

- B.**     [18-1794](#)     RH GALLERY USE PERMIT AMENDMENT - 6725 AND 6711 WASHINGTON STREET  
Consider Adoption of Resolution Number 18-3510 Approving a Mitigated Negative Declaration of Environmental Impact and Mitigation and Monitoring and Reporting Program for Ma(i)sonry at 6711 Washington Street (036-440-001) and RH Gallery 6725 Washington Street (APN 036-032-008).

Consider Adoption of Resolution Number 18-3511 Approving a Master Use Permit Amendment to allow for full service restaurant service at the RH Gallery site 6725 Washington Street (APN 036-032-008) and a reduction in the number of seats at the Ma(i)sonry site at 6711 Washington Street (APN 036-440-001).

**Attachments:**     [Resolution - Mitigated Negative Declaration](#)  
                          [Mitigated Negative Declaration](#)  
                          [Initial Study 6.27.18](#)  
                          [Initial Study 6.27.18 \(Redline\)](#)  
                          [Resolution - Master Development Plan](#)  
                          [Project Narrative](#)  
                          [Narrative Exhibit A - Site Plan](#)  
                          [Narrative Exhibit B - Menu](#)  
                          [Narrative Exhibit C - Parking Lot Plan](#)  
                          [Narrative Exhibit C - Employee Parking Plan](#)  
                          [Resolution 17-3433](#)

- C.**     [18-1836](#)     MUNICIPAL CODE AMENDMENT  
Introduce and Waive First Reading of Ordinance Number 18-476 Amending Section 17.18.010 of Chapter 17.18 of Title 17 of the Yountville Municipal Code Regarding Short Term Rentals.

**Attachments:**     [Ordinance](#)  
                          [Ordinance \(Redline\)](#)

## **10. ADMINISTRATIVE / REGULAR ITEMS**

- A.**     [18-1811](#)     MUNICIPAL CODE AMENDMENT  
Introduce and Waive the First Reading of Ordinance Number 18-477 Adding Section 1.24.050 of Chapter 1.24 of Title 1 to the Yountville Municipal Code Regarding Legislative Subpoenas.

**Attachments:**     [Ordinance](#)

**B. [18-1820](#) BUDGET ADJUSTMENT**

Consider Adoption of Resolution Number 18-3513 authorizing a budget adjustment for increased personnel costs to fund a full-time Accounting Assistant.

Attachments: [Resolution](#)

**C. [18-1819](#) SMALL PROJECTS GRANT PROGRAM**

Discussion and possible direction regarding report from Small Projects Ad Hoc Committee to launch a Small Projects Grant Program.

Attachments: [Small Projects Grant Program Information Sheet](#)

**11. STAFF INFORMATIONAL REPORTS****12. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS**

A. Napa County Flood Control & Water Conservation District (Dunbar/Dorenbecher)

B. Napa Valley Transportation Authority (NVTa) (Dunbar, Dorman, Mohler, Durham)

C. Upper Valley Waste Management Authority (Mohler/Dorman)

D. Watershed Information and Conservation Council (Dorenbecher/Durham)

E. Reports and Announcements

**13. CLOSED SESSION****14. ADJOURNMENT**

Adjourn to the Town Council Regular Meeting Tuesday, September 18, 2018 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Michelle Dahme

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Michelle Dahme, Town Clerk