

# Town of Yountville

6550 Yount Street  
Yountville, CA 94599



*Town of Yountville*

*"The Heart of the Napa Valley"*

## Meeting Agenda - Final

**Tuesday, June 19, 2018**

**6:00 PM**

**Town Hall Council Chambers**

### **Town Council**

***Mayor John Dunbar***  
***Vice Mayor Marita Dorenbecher***  
***Council Member Margie Mohler***  
***Council Member Jeffrey Durham***  
***Council Member Kerri Dorman***

1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADOPTION OF AGENDA
5. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Individuals will be limited to a five-minute presentation. No action will be taken by the Council as a result of any item presented at this time.

6. CONSENT CALENDAR

- A. [18-1759](#) Approve request to cancel the regular Town Council meeting scheduled for July 3, 2018.

- B. [18-1763](#) Receive and file Monthly Financial Report for May 2018.

**Attachments:** [Monthly Financial Report for May 2018](#)

- C. [18-1771](#) Appoint Mayor Dunbar as the Voting Delegate and Vice Mayor Dorenbecher as the Voting Delegate Alternate for the League of California Cities Annual Conference Business Meeting being held in Long Beach from Wednesday, September 12, 2018 through Friday, September 14, 2018.

- D. [18-1774](#) Adopt Resolution Number 18-3491 mutually agreeing to dissolve the Local Government Services Authority (LGS) Joint Powers Authority of which the Town of Yountville is a member.

**Attachments:** [Resolution](#)  
[Joint Powers Agreement](#)

- E. [18-1762](#) Adopt Resolution Number 18-3492 Approving a Multi-Year Professional Services Agreement (PSA) with Interwest Consulting Group for On-Call Municipal Services in an amount not to exceed \$150,000 per fiscal year commencing July 1, 2018 through June 30, 2021.

**Attachments:** [Resolution](#)  
[Professional Services Agreement](#)

- F. [18-1761](#) Adopt Resolution Number 18-3493 Awarding the Bid for the Post Office and Sheriff Annex Roof Replacement (CF-0021), Approving the Construction Contract with The Garland Company, Inc. for \$218,485, and Authorizing the Town Manager to Execute the Construction Contract, Change Orders and Amendments up to the Budget Amount.

Attachments: [Resolution](#)  
[Contract Documents](#)

- G. [18-1747](#) Adopt Resolution Number 18-3494 Authorizing the removal and replacement of one declining Valley Oak at 1901 Finnell Road and one Valley Oak located on the sewer transmission line in Vineyard Park.

Attachments: [Resolution](#)  
[Vineyard Park Arborist Report](#)  
[Vineyard Park Photos](#)  
[1901 Finnell Arborist Report](#)  
[1901 Finnell Photos](#)

- H. [18-1556](#) Approve minutes of the meeting held June 5, 2018.

Attachments: [March 27, 2018 Special Meeting Minutes](#)  
[February 27, 2018 Special Meeting Minutes](#)

## 7. PRESENTATIONS - NONE

## 8. PUBLIC HEARINGS - NONE

## 9. ADMINISTRATIVE / REGULAR ITEMS

- A. [18-1717](#) MUNICIPAL CODE AMENDMENT  
Introduce and Waive the Reading of Ordinance Number 18-474 Amending Yountville Municipal Code Title 17, Chapter 17.116 regarding second floor second residential units and Title 18, Chapter 18.36 regarding building height.

Attachments: [Ordinance](#)

- B.**     [18-1708](#)    OPERATING BUDGET FISCAL YEAR 2018-2019  
Consider Adoption of Resolution Number 18-3495 Adopting the 2018-19 Operating Budget, Appropriations (Gann) Limit for Fiscal Year 2018-19, Salary Ranges and Existing Fiscal Policies (General Finance Policy, Town Investment Policy, Use of Long-Term Debt Policy, OPEB Trust Investment Policy, Fund Balance Policy, Utility Enterprise Rate Policy, Use of Drought Water Reserve Policy).

**Attachments:**     [Resolution](#)  
                          [Operating Budget Fiscal Year 2018-19](#)

- C.**     [18-1605](#)    CAPITAL IMPROVEMENT PROGRAM  
Consider Adoption of Resolution Number 18-3497 Approving the Town's Five-Year Capital Improvement Program for Fiscal Years 2018-2019 through 2022-2023. Determine the consistency of the Capital Improvement Program with the General Plan.

**Attachments:**     [Resolution](#)  
                          [FY 2018-19 Five Year Capital Improvements Projects Matrix](#)  
                          [FY 2018-19 Capital Improvements Project List](#)  
                          [FY 2018-19 to 2022-23 Five Year Capital Improvements Projects List](#)

- D.**     [18-1638](#)    GENERAL MUNICIPAL ELECTION - NOVEMBER 6, 2018  
Consider Adoption of Resolution Number 18-3498 Calling and Giving Notice of the Holding of a General Municipal Election to be Held on Tuesday, November 6, 2018, for the Election of Mayor, two Council Members and for the Submission to the Voters of one Question related to Measure R (Increase in Appropriation (GANN) Limits) and one Question related to Measure S (Increase to TOT (Hotel Tax) of 1%), Requesting the Board of Supervisors of the County of Napa to Consolidate and Render Specified Services to the Town Relating to the Conduct of the Statewide General Municipal Election to be held on the same date.

**Attachments:**     [Ad Hoc Committee Memo to Council](#)  
                          [Resolution](#)  
                          [Resolution Exhibit A - TOT Ordinance](#)

- E.**     [18-1694](#)    YOUNTVILLE ARTS COMMISSION APPOINTMENTS  
Consider appointment of two (2) individuals to serve on the Yountville Arts Commission with the terms of office to commence July 21, 2018 and expire July 21, 2020.
- Attachments:**     [Kim Cook Application - Redacted](#)  
                          [Davio Santos Application - Redacted](#)  
                          [Noel Resnick Application - Redacted](#)
- F.**     [18-1698](#)    PARKS AND RECREATION ADVISORY COMMISSION APPOINTMENT  
Consider appointment of one (1) High School Student representative to serve on the Parks and Recreation Advisory Commission for a one-year term of office due to expire January 20, 2019.
- Attachments:**     [Richard Carvalho Application - Redacted](#)
- G.**     [18-1695](#)    NAPA COUNTY LOCAL FOOD ADVISORY COUNCIL - YOUNTVILLE REPRESENTATIVE  
Consider appointment of one (1) Yountville Representative to serve on the Napa County Local Food Advisory Council filling an unexpired term ending February 1, 2021.
- Attachments:**     [Leslie Caccemese Application - Redacted](#)  
                          [Mike Skuja Application - Redacted](#)

## 10. STAFF INFORMATIONAL REPORTS

## 11. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

- A. Napa County Flood Control & Water Conservation District (Dunbar/Dorenbecher)
- B. Napa Valley Transportation Authority (NVTA) (Dunbar, Dorman, Mohler, Durham)
- C. Upper Valley Waste Management Authority (Mohler/Dorman)
- D. Reports and Announcements

## 12. CLOSED SESSION - NONE

## 13. ADJOURNMENT

Adjourn to the Town Council Regular Meeting Tuesday, July 17, 2018 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Michelle Dahme

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Michelle Dahme, Town Clerk