

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Meeting Agenda - Final

Tuesday, March 20, 2018

6:00 PM

Town Hall Council Chambers

Town Council

Mayor John Dunbar
Vice Mayor Marita Dorenbecher
Council Member Margie Mohler
Council Member Jeffrey Durham
Council Member Kerri Dorman

1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADOPTION OF AGENDA
5. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Individuals will be limited to a five-minute presentation. No action will be taken by the Council as a result of any item presented at this time.

6. CONSENT CALENDAR

- A. [18-1576](#) Receive and file Monthly Financial Report for January 2018.

Attachments: [Monthly Financial Report](#)

- B. [17-1351](#) Adopt Resolution Number 18-3462 Awarding Bid to and Approving Master Agreement for Licensed Software and Services with ECS Imaging a Laserfiche Value Added Retailer (VAR) for implementation of a Trusted Electronic Content Management/Records Management Solution for the Town's electronic and hard copy records in the amount of \$96,659.

Attachments: [Resolution](#)
[Master Agreement for Licensed Software and Services](#)
[Request for Proposal](#)
[Request for Proposal Exhibit A Checklist](#)
[Vendor Demonstration Requirements](#)
[April 18, 2017 Staff Report](#)

- C. [17-1466](#) Adopt Resolution Number 18-3463 Authorizing the filing of a Notice of Completion (NOC) and Accepting the Work for the manufacture and installation of the Hopper Creek Bridge Railings Projects at Jefferson Street (ST-0006) and Washington Street (ST-0018) by Midstate Barrier, Inc. for \$79,632 and \$86,940, respectively.

Attachments: [Resolution](#)
[Notice of Completion - Jefferson Street Bridge Railings](#)
[Notice of Completion - Washington Street Bridge Railings](#)

- D. [18-1593](#) Adopt Resolution Number 18-3464 Approving Construction Services Agreement with Fieldstone Construction Company for Town Wide Drainage and Erosion in a not to exceed amount of \$42,350.

Attachments: [Resolution](#)

- E. [18-1548](#) Approve minutes of the special and regular meetings held February 6, 2018.

Attachments: [February 6, 2018 Special Meeting Minutes](#)
[February 6, 2018 Regular Meeting Minutes](#)

7. PRESENTATIONS - NONE

8. PUBLIC HEARINGS - NONE

9. ADMINISTRATIVE / REGULAR ITEMS

- A. [18-1587](#) HOUSING ELEMENT PROGRESS REPORT
Consider Adoption of Resolution Number 18-3465 Approving and authorizing staff to submit the 2017 Housing Element Progress Report to the State of California Department of Housing and Community Development (HCD).

Attachments: [Resolution](#)
[2017 Report](#)

- B. [17-1501](#) GENERAL FUND BUDGET ADJUSTMENT
Consider Adoption of Resolution Number 18-3466 Approving Fiscal Year 2017/18 General Fund Budget Amendments to adjust changes in revenues and expenditures and receive permission to use the Legal Contingency as allowed by the Legal Contingency Fiscal Policy for unanticipated legal and litigation costs if necessary.

Attachments: [Resolution](#)

10. STAFF INFORMATIONAL REPORTS

11. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

- A. Napa County Flood Control & Water Conservation District (Dunbar/Dorenbecher)
- B. Upper Valley Waste Management Authority (Mohler/Dorman)
- C. Reports and Announcements

12. ADJOURNMENT

Adjourn to the Town Council Regular Meeting Tuesday, April 3, 2018 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Michelle Dahme

Michelle Dahme, Town Clerk